



VILLAGE OF DELANSON

MAYOR
GAYLE K. GIFFORD

BOARD OF TRUSTEES
JOSHUA D. O'CONNOR
GEORGE GRENIER

Equal Opportunity Employer

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WATER COMMISSIONER
JEFFREY IVESON

CLERK/TREASURER
NICOLE O'CONNOR
DEPUTY CLERK
SHARLENE GRENIER

Village Board of Trustees Meeting APPROVED Minutes October 6th, 2025 at 7:00 PM

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:01 PM

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson, Clerk /Treasurer O'Connor, Assistant Chief Enders

3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes, September 8th, 2025

MOTION TO ACCEPT: Trustee O'Connor

2nd: Trustee Grenier

4. PRESENTATION:

A. Jason Preisner, Lamont Engineering

Jason Preisner discussed the status of the water plant capital project. The pilot study is currently up and running. Discussion regarding the exact testing process in the pilot study. The next milestone is finishing the pilot study and, in the meantime, Lamont Engineering has been working on finalizing design. That has to be submitted by May 31st, 2026. After that submission and approval, then the Village has to go out to bid.

Jason Preisner also reached out to his contact at DOH regarding the water treatment plant site visit last month and the issues that were noted. Many of the items that were noted in the meeting will be addressed by the capital project and he (the contact at DOH) will handle communicating that internally to DOH.

Need to get all the invoices associated with the original change out, along with the charges for the pumping out of the sand over to Lamont Engineering and they will reimburse the

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Village of Delanson for those funds.

5. REPORTS:

A. FIRE DEPARTMENT:

105th birthday today! Happy Birthday!

Busy month in September. ADD REPORT STATS

Jr. Noah Peterson built a new ramp going into the Village Hall. They are also going to restripe the bays. They will also purchase paint along with a new handicap sign to update outside. They also would like to paint the floors in the big bays. They will purchase the paint through Bellevue and it will be attributed to building maintenance.

Calendars have been distributed. Any extras can be handed out.

Membership status change report was received. Mayor Gifford makes a motion to approve the membership changes as noted in report dated October 6, 2025, for Chet Boehlke Jr., Victoria Silva, and Tyler Webb. Trustee O'Connor seconds.

The Fire Departments youth program final draft has been sent over to the Village of Delanson for approval.

Discussed the process of purchasing a truck with a Statutory Bond and what needs to be done. Also discussed the trailer purchase.

Trustee O'Connor makes a motion to transfer \$5615.00 from the Fire Department Capital Reserve to the General Fund for the purchase of a trailer. Trustee Grenier seconds.

The Fire Company would like to disconnect their phone line (518-895-2100) from the Village of Delanson's account and establish their own account to get additional features.

Villager Clerk O'Connor will get access to the cameras for the Fire Department.

B. TREASURER/CLERK:

General Fund Savings: \$132,715.98

General Fund Checking: \$3,501.31

General Fund Grant Acct: \$0.00

Water Fund: \$34,508.44

Trust & Agency: \$2,452.51

Water Cap Reserve: \$3900.57

Fire Cap Reserve: \$10959.47

Outstanding Village taxes were relieved over to the County of Schenectady in the amount

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of \$10,466.88 (\$9,782.10 in taxes, \$684.78 in penalties).

Outstanding water rents as of September 30th is \$13,064.58. Q2 invoices went out on October 1st.

Annual Financial Report has been submitted to OSC and is on file in the Clerk's office.

A 911 address was established for the park to enable an electric account to be established by the Village through National Grid to get electric to the flag pole (1910 Main St). Mayor Gifford met with Gary from Double B Electric. He called National Grid and set up the account. He is meeting with the planner this week at the park and then get us a quote.

Still demoing and researching utility billing software replacements. So far, all are quite expensive or don't meet our needs.

C. DEPUTY CLERK: Report received.

Trustee O'Connor makes a motion to approve the Destruction of Records document 2025-10. Trustee Grenier seconds.

D. WATER DEPARTMENT:

Water Commissioner Iveson has talked with George from Ft. Plain to try to get the wash table.

Assistant Water Commissioner Pigliavento is back in town. He and Water Commissioner Iveson will be working on a schedule to get the sand sucked out of the filter beds, get the filter beds cleaned and get the new sand back in. There may need to be some water purchased during that process.

E. PLANNING BOARD: Planning board is meeting Wednesday, October 8th. Al Zubal has resigned and there is now an open seat.

F. ZONING BOARD OF APPEALS: No update.

G. PUBLIC WORKS: Shoulder mowing.

4EverBods Fitness Club is doing a Turkey Trot the morning of Thanksgiving. Mayor Gifford has been working with local officials, sheriff's department and DOT for the road closures.

H. BUILDING MAINTENANCE:

Mayor Gifford will work on getting the shutters updated.

I. PARKS: No update.

J. BUILDING INSPECTOR: July, August, September reports received.

K. DOG CONTROL: Reports received. Nothing identifiable as the Village.

L. TRUSTEE PROJECTS:

One Street Light out – 5-1A on 395.

6. PRIVILEGE OF THE FLOOR TO THE PUBLIC: Open at 8:46 pm.

Resident Bucky Grenier received a letter from the Town of Duaneburg regarding sewer assessment. Discussion regarding what that may be for.

Floor closed at 8:47 pm.

7. OLD BUSINESS:

- A. DWSRF Water Infrastructure Improvement Grant (WIIA) – Discussed above.
- B. Amend Water Law & Fee Schedule – no update.

8. NEW BUSINESS:

9. COMMUNICATIONS AND ANNOUNCEMENTS:

- A. Open house/Halloween Party at the Firehouse on Halloween.
- B. Turkey Trot at 4EverBods in the Village of Delanson on November 27th.
- C. Certificate received for being a member of the NY Rural Water Association for 45 years.

10. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES:

MOTION TO PAY: Trustee O'Connor	2 nd : Trustee Grenier
CLAIMS: 639-659	TOTAL: \$18,212.89

11. MOTION TO ADJOURN: Mayor Gifford

ADJOURNMENT: 8:52 pm	2 ND : Trustee Grenier
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