



## VILLAGE OF DELANSON

**MAYOR  
GAYLE K. GIFFORD**

**BOARD OF TRUSTEES**  
JOSHUA D. O'CONNOR  
GEORGE GRENIER

## **Equal Opportunity Employer**

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**WATER COMMISSIONER  
JEFFREY IVESEN**

**CLERK/TREASURER  
NICOLE O'CONNOR  
DEPUTY CLERK  
SHARLENE GRENIER**

**Village Board of Trustees Meeting  
APPROVED Minutes  
November 10<sup>th</sup>, 2025 at 7:00 PM**

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD
2. MEETING CALLED TO ORDER: 7:01 PM

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson excused, Clerk /Treasurer O'Connor, Assistant Chief Enders, Tucker D'Amato, Jake Bennett, Zack D'Amato

### 3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes, October 6<sup>th</sup>, 2025

#### 4. REPORTS:

#### A. FIRE DEPARTMENT:

13 calls last month.

Report out of the drills conducted last month. They were able to use some of these new skills at a recent fire on Schoharie Turnpike.

Jack - floor painting was done in the truck bay. This month, they will be working in the old bay and also the back bay to get the trailer inside.

Zack – the phone line has been moved over to the Fire Department. He would like to put a hole in the ceiling to be able to run some additional wires. This would save on the amount of wire needed to complete the installation.

**This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write:  
USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call  
(800) 795-3272 (voice) or (202) 720-6382 (TDD).**

Will need to purchase some notices that audio and video recording are in progress to notify people in the building that the cameras are being used.

Went to a conference in Turning Stone this past weekend specific in regards to the Fire Corporation. They have a number of to-do items as a result of the conference, but nothing specific that the Village needs to address now.

They also now have access to VFIS and will be doing training through that platform as well.

Assistant Chief Enders will be sending over all the information regarding the new trailer that was purchased. We will need to then add the trailer to the insurance. He will also be registering all the vehicles.

Discussion regarding the UTV and the proposed truck purchase. Attorney Marola has reviewed both and had some additional questions. Those will be relayed back to her to move the process forward.

Mayor Gifford makes a motion to approve the youth program for the Fire Department. Trustee O'Connor seconds.

The Fire Department has a contract with approval from the Delaware and Hudson Historical Society to use a historical logo for apparatus.

Discussion regarding what is needed to be a Hazmat Technician to be able to deal with hazardous materials at an emergency response. Typically, in those situations, a Hazmat team is brought in.

B. TREASURER/CLERK:

Reports submitted.

General Fund Savings: \$124,137.81

General Fund Checking: \$3,501.31

General Fund Grant Acct: \$0.00

Water Fund: \$49,938.07

Trust & Agency: \$2,934.60

Water Cap Reserve: \$3900.57

Fire Cap Reserve: \$5,345.03

Outstanding water rents as of 10/31/2025: \$21,560.19.

Working on filing changes in the office due to some struggles with the property & planning board files. Also working on updating the financial and personnel files to be in line with the LGS-1.

C. DEPUTY CLERK: Report received.

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Trustee O'Connor makes a motion to approve the records destruction 2025-11. Trustee Grenier seconds.

D. WATER DEPARTMENT:

Water Commissioner Iveson is up at the Water Plant re-sanding the filter beds and cannot be here tonight. Water report received.

E. PLANNING BOARD: Ongoing communications with the Planning Board for the townhouses located on Michael Dr.

F. ZONING BOARD OF APPEALS: No update.

G. PUBLIC WORKS: No update.

H. BUILDING MAINTENANCE: Mayor Gifford has been trying to contact Devon.

I. PARKS: No update.

J. BUILDING INSPECTOR: No hours for October.

K. DOG CONTROL: No report.

L. TRUSTEE PROJECTS: No update.

5. PRIVILEGE OF THE FLOOR TO THE PUBLIC: Open at 8:07 pm. Closed at 8:07 pm.

6. OLD BUSINESS:

A. DWSRF Water Infrastructure Improvement Grant (WIIA) – No update.

B. Amend Water Law & Fee Schedule – No update.

7. NEW BUSINESS:

A. Double B Electric Quote

Discussion regarding the request to get power to Memorial Park. We received one quote from Double B Electric, but do need to get two additional quotes. The request was originally in regards to needing power during the Memorial Day celebrations. There may be more cost effective ways to proceed with getting power to those events.

B. Temporary Water Department Laborer

Trustee O'Connor makes a motion to authorize the payment for Temporary Emergency Water Department laborer for the project of de-sanding and re-sanding the filter beds at a rate of \$35/hr, not to exceed \$1000.00. Trustee Grenier seconds.

8. COMMUNICATIONS AND ANNOUNCEMENTS:

A. Winter Newsletter Being Drafted

B. Leaf Pick Up – November 24<sup>th</sup>, 2025

C. Turkey Trot – November 27<sup>th</sup>, 2025 at 4Ever Bods

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- D. Toys for Tots Train – December 13<sup>th</sup>, 2025, along with the Craft Fair.
- E. March 18<sup>th</sup>, 2026: Election – Trustee
- F. NYMIR Appraisal

Happy Thanksgiving!

**9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES:**

MOTION TO PAY: Trustee O'Connor	2 <sup>nd</sup> : Trustee Grenier
CLAIMS: 662 - 684	TOTAL: \$14,299.33

**10. MOTION TO ADJOURN: Mayor Gifford**

ADJOURNMENT: 8:22 pm	2 <sup>ND</sup> : Trustee O'Connor
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