



VILLAGE OF DELANSON

MAYOR
GAYLE K. GIFFORD

Equal Opportunity Employer

WATER COMMISSIONER
JEFFREY IVESON

BOARD OF TRUSTEES
JOSHUA D. O'CONNOR
GEORGE GRENIER

1797 MAIN STREET, P.O. BOX 235, DELANSON, NY 12053
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CLERK/TREASURER
NICOLE O'CONNOR
DEPUTY CLERK
SHARLENE GRENIER

VILLAGE OF DELANSON ORGANIZATIONAL MEETING APPROVED MINUTES April 7TH, 2025 at 6:30 PM

1. PLEASE STAND FOR THE PLEDGE OF ALLEGIANCE

2. MEETING CALLED TO ORDER: 6:51 pm

ALL PRESENT: Mayor Gifford, Trustee O'Connor, ~~Trustee Grenier~~, Clerk/Treasurer O'Connor

3. SWEARING IN OF NEWLY ELECTED OFFICIALS:

Gayle Gifford, Mayor	2025-2029
Joshua O'Connor, Trustee	2025-2029
Bucky Greiner, Trustee	2022-2026

4. MAYORAL APPOINTMENTS:

Joshua O'Connor, Deputy Mayor	2025-2029
Nicole O'Connor, Village Clerk/Treasurer	2025-2027
Sharlene Grenier, Village Deputy Clerk	2025-2026
Jeff Iveson, Water Commissioner	2025-2026
Nick Pigliavento, Asst Water Commissioner	2025-2026
Lydia Marola, Village Attorney	2025-2027
Jameson Facteau, Dog Control Officer	2024-2026
VACANT, Village Historian	2025-2026

5. PLANNING AND ZONING BOARD:

Dan Lindh, Chairman	2024-2027
James Hyde	2023-2026
Al Zupal	2024-2027
Roy Lotfield	2025-2028
Dana Mesick	2024-2027

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6. ZONING BOARD OF APPEALS:

Larry O'Connor, Chairman	2024-2027
Casey LeClair	2023-2026
George Martin	2023-2026
Daryl Risley	2023-2026
Sharlene Grenier	2024-2027

7. TRUSTEE APPOINTMENTS:

Nicole O'Connor, Registrar of Vital Statistics	2025-2026
Sharlene Grenier, Deputy Registrar of Vital Statistics	2025-2026

8. GENERAL OPERATING PROCEDURES:

- A. Official Undertakings - Village Board serves as the Board of Directors
- B. Date for regular meetings - 2nd Monday of each month 7:00 PM
- C. Village Office hours are by appointment
- D. The 2026 Organizational Meeting is held on the first Monday in April – April 6, 2026
- E. Rules of Procedure - Roberts Rules of Order
- F. Official Newspaper - Daily Gazette
- G. Official television station - CBS 6
- H. Official designated banking institution is NBT Bank in Duanesburg
- I. Financial Advisor - Financial Services provided by Ellen Grasek
- J. Schenectady Board of Elections will conduct Village General Elections (Res. Jan. 2015)
- k. Water Supply Emergency Response Plan; Reminder to update
- l. Water Supply Vulnerability Assessment; Reminder to update personnel contact information
- M. Resolution 2025-04-1; Procurement Policy
- N. Resolution 2025-04-2; Deposit Frequency Policy
- O. Resolution 2025-04-3; Investment Policy
- P. Resolution 2025-04-4; Employee Policy & Procedures, Code of Ethics
- Q. Resolution 2025-04-5; FOIL Procedures
- R. Resolution 2025-04-6; Advance Approval of Claims
- S. Resolution 2025-04-7; Attendance at Schools and Conferences
- T. Resolution 2025-04-8; Mileage Allowance
- U. Resolution 2025-04-9; Village Trash Collection Policy
- V. Resolution 2025-04-10; Board of Elections to Conduct Village Elections

Role call vote:

Mayor Gifford - Aye
Trustee O'Connor - Aye
Trustee Grenier - Absent

All resolutions passed.

9. MOTION TO ADJOURN: Trustee O'Connor

2nd: Mayor Gifford

ADJOURNMENT: 6:54 pm