



## VILLAGE OF DELANSON

**MAYOR**  
GAYLE K. GIFFORD

**Equal Opportunity Employer**

**WATER COMMISSIONER**  
JEFFREY IVESON

**BOARD OF TRUSTEES**  
JOSHUA D. O'CONNOR  
GEORGE GRENIER

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**CLERK/TREASURER**  
NICOLE O'CONNOR  
**DEPUTY CLERK**  
SHARLENE GRENIER

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### **Village Board of Trustees Meeting APPROVED Minutes April 15<sup>th</sup>, 2024 at 7:00 PM**

**1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD**

**2. MEETING CALLED TO ORDER: 7:02 PM**

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson, Clerk /Treasurer O'Connor

**3. APPROVAL OF MINUTES:**

Village Board of Trustees Meeting Minutes March 11<sup>th</sup>, 2024  
Village Board of Trustees Organizational Meeting Minutes April 1<sup>st</sup>, 2024  
Village Board of Trustees Budget Hearing April 1<sup>st</sup>, 2024

MOTION TO ACCEPT: Trustee O'Connor                      2<sup>nd</sup>: Trustee Grenier

**4. REPORTS:**

**A. FIRE DEPARTMENT: Report submitted.**

Elections were conducted; no changes. By-laws will need to be reviewed by the Fire Company as it is possible that one of the officers doesn't meet response numbers. The Village will then accept the elected officials via resolution at the next meeting.

**B. TREASURER/CLERK: Reports submitted.**

General Fund: \$143306.76  
General Fund Checking: \$6415.79  
Water Fund: \$9821.54  
Trust & Agency: \$612.99

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Budget transfers needed. Trustee O'Connor makes a motion to approve the suggested budget transfers dated 4/15/2024. Trustee Grenier seconds.

Have been working with Bruce to create an online form for residents to use for submitting the water service line assessments. Preliminary plan is to send out a letter to all water accounts with a link to the online form on the website. If they don't have access to the internet or would like the Water Commissioner to assess their pipes, please contact the office. I will be maintaining a database of the accounts and who has responded (Bruce has made it so notifications will be emailed to me with the address of the resident). The question is what happens if someone doesn't submit it? Also, if they do have lead, then what?

Need to have them submitted by end of July to give us time to send out reminders in order to have all submitted by the end of October.

C. DEPUTY CLERK: Report submitted.

Trustee O'Connor makes a motion to approve the destruction records form number 2024-03. Trustee Grenier seconds.

D. WATER DEPARTMENT:

The Town of Middleburgh is doing their pipe assessments this week. Mayor Gifford noted that Water Commissioner Iveson could contact them and watch their process if he wanted.

Water usage is way down.

Water Commissioner Iveson needs to do clean up on the yard on the end of Cole Rd as well as the corner of Victoria and Main St.

Water Commissioner Iveson will reach out to Tom Malczyk to turn his water back on at 180 West Shore Rd.

The valve box on Main St, across from Water Commissioner Iveson's house keeps coming up as it is broken (likely from a snow plow). The valve box is being hit repeatedly and being pulled out. He is looking to use some spray foam or hydraulic cement to temporarily fix it for now. For the valve box that was destroyed in front of the post office, he will have to get a replacement riser for that to install.

E. PLANNING BOARD: No update.

F. ZONING BOARD OF APPEALS: No update.

G. PUBLIC WORKS: Nothing to report.

H. BUILDING MAINTENANCE: Mayor Gifford asked Devon to fix the sod from the plows.

I. PARKS: No update. Clean up day on May 19<sup>th</sup> at 10:00 am.

J. BUILDING INSPECTOR: Received February report.

K. DOG CONTROL: Report received. Darla is requesting to get a partial reimbursement for

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training classes she has been taking. The Board agrees to pay the \$250.00.  
L. TRUSTEES PROJECTS: No update.

5. PRIVILEGE OF THE FLOOR TO THE PUBLIC: Open at 7:40pm. Closed at 7:40 pm.

6. OLD BUSINESS:

- A. DWSRF Water Infrastructure Improvement Grant (WIIA) – no update.
- B. Amend Water Law & Fee Schedule – no update.

7. NEW BUSINESS:

A. Williamson Law Book Co. Annual Software Contract

Trustee O'Connor makes a motion to sign the WLBCO for annual software maintenance.  
Trustee Grenier seconds.

B. Resolution 04-2024-11 Budget Modification

Trustee O'Connor – Aye  
Trustee Grenier – Aye  
Mayor Gifford – Aye

C. Historian Vacancy – Mary McLaughlin has resigned as historian. Mayor Gifford has some ideas for a replacement.

D. NYSDOT Detour to 395 – project started today. Speed limit trailer has been installed in front of the school. If the detour is still in effect on parade day, traffic will have to divert down Cole Rd or wait for the parade to finish.

E. Resident Complaint – The retaining wall behind Camille Rafferty's house is falling down. A few years back we did try to get a community block grant to repair it, but the income was too high. Mayor Gifford will reach out to Lamont Engineering to see if we can apply again to repair the wall.

She is also looking to have the drains cleaned out again on her property. The Board reviewed the files and Camille Rafferty signed a discharge of lawsuit/release in regards to the drainage issue that releases the Village of any obligation to clean the drains.

8. COMMUNICATIONS AND ANNOUNCEMENTS:

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES:

MOTION TO PAY: Trustee O'Connor	2 <sup>nd</sup> : Trustee Grenier
CLAIMS: 236-255	TOTAL: \$9425.62

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10. MOTION TO ADJOURN: Trustee O'Connor

ADJOURNMENT: 8:16 pm

2<sup>ND</sup>: Trustee Grenier