



VILLAGE OF DELANSON

MAYOR
GAYLE K. GIFFORD

Equal Opportunity Employer

WATER COMMISSIONER
JEFFREY IVESON

BOARD OF TRUSTEES
JOSHUA D. O'CONNOR
GEORGE GRENIER

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CLERK/TREASURER
NICOLE O'CONNOR
DEPUTY CLERK
SHARLENE GRENIER

Village Board of Trustees Meeting APPROVED Minutes March 11th, 2024 at 7:00 PM

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:06 pm

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson, Clerk /Treasurer O'Connor, 1st Assistant Chief Fink

3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes February 12th, 2024
Village Board of Trustees Budget Workshop Minutes February 29th, 2024

MOTION TO ACCEPT: Trustee O'Connor 2nd: Trustee Grenier

4. REPORTS:

A. FIRE DEPARTMENT:

Reporting down. 10 calls in Feb; 4 were ems, 1 structure fire – ask Adam for the remaining calls.

We've discussed the tanker repairs.

The utility truck is now out of service. Pretty sure it is the head gasket that has blown. We have received one quote today for \$10,000 – waiting on others. The suburban is back in service and needs to be added back onto the insurance.

Last pancake breakfast on April 7th.

B. TREASURER/CLERK:

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Reports submitted.

Balances –

GF Checking - \$6415.79

GF Savings - \$135698.21

Water Fund - \$17055.89

Trust & Agency - \$4303.27

Water fund does not have enough money in it currently to pay the bills on the warrant (short by \$7872.70). Suggest moving the \$15000.00 that was originally slated to be moved from FEMA/GF over (understanding though that we ended up paying that back to FEMA already) and/or transferring money from the capital reserve to pay one of the water main break bills.

Also want to note that we will need to increase the budget for this fiscal year to account for the extra funds we paid back to FEMA as well as any additional bills from the Fire Department when their repair bill comes in from the engine.

Trustee O'Connor makes a motion to appropriate funds from the Water Cap Reserve account to cover water main breaks in the amount of \$20637.63. Trustee Grenier seconds.

Trustee O'Connor makes a motion to approve the budget transfers dated 3/5/2024. Trustee Grenier seconds.

C. DEPUTY CLERK: No report.

D. WATER DEPARTMENT:

Usage is way down; pressure is up; chemical usage is down.

Turbidity has dropped considerably, likely due to the re-sanding.

Water Commissioner Iveson wanted to note that now the sand is gone, the Town of Duanesburg should be able to plow the road to the plant as the truck should be able to turn around now.

For the lead testing of the pipes; Water Commissioner Iveson spoke with the Department of Health and has some ideas for fast tracking the collection of that information. Trustee O'Connor suggests the Village office sends out a mailer with information and a deadline.

Water Commissioner Iveson is currently finishing up the Annual Water Quality Report.

Need backflow test reports from the funeral home as well as Bassett Healthcare.

Mayor Gifford asked Water Commissioner Iveson who is servicing the generator at the plant. Water Commissioner Iveson will check at the plant for the contact information and

let us know.

- E. PLANNING BOARD: Planning board met. They approved the sign application from 4 Ever Bods, but there is further discussion happening regarding an additional sign.

Trustee O'Connor reported to Dan Lindh about a fully loaded lo-boy going to 192 Railroad that came down East Shore and took up all the road and had to pull into the wrong lane to pull onto Main St. Dan Lindh will reach out to Luizzi Bros to let them know that they cannot take the side roads to get to the facility. This will be part of the site plan approval.

- F. ZONING BOARD OF APPEALS: Did not meet.

Mayor Gifford noted it is past the 90-day period for the trailer on West Shore. Trustee O'Connor suggests Building Inspector Parslow address via a letter as he's now in violation of code.

- G. PUBLIC WORKS: Nothing to report. Mayor Gifford will be getting together with Bill Reed to go over Stewart Dr and School Dr.
- H. BUILDING MAINTENANCE: Nothing to report.
- I. PARKS: Nothing to report.
- J. BUILDING INSPECTOR: Did not receive a report.
- K. DOG CONTROL: Report received.
- L. TRUSTEES PROJECTS: Nothing to report.

- 5. PRIVILEGE OF THE FLOOR TO THE PUBLIC: Open and closing the floor at 8:24 pm.

- 6. OLD BUSINESS:

- A. DWSRF Water Infrastructure Improvement Grant (WIIA) – the EFC wants to meet with the Village to discuss the project. Jason Preisner in turn wants to meet with the board. Trustee O'Connor will not be available next week for a meeting. Mayor Gifford will meet with him on the 18th. We need bid documents specked out.

- B. Amend Water Law & Fee Schedule - Mayor Gifford is working on the fee schedules.

- 7. NEW BUSINESS:

- A. Presentation of Preliminary Budget

General fund – only budgeted up to the \$86146 for Fire that was received from the Fire Protection contract. Call into NYCOM about budgeting for more given we don't impose a fire tax on residents.

If we go with this preliminary budget, we would be using \$36486.00 in fund balance to balance the budget (which we should have).

Water fund – as mentioned, the water fund is already struggling. In this preliminary budget, I included the water rent increase we discussed as well as some of Jeff's budget, but his budget was \$15,300 extra and for every 1% we raise in water rents, it equates to \$1000 in increase in revenue. For example, raising the salary \$2500 equates to raising water rents 2.5%. As you will see in the budget, I circled the percentage of water rents raised as well as the salary line percentage raise.

I also have some significant concerns with not raising the water main break line items given what we experienced this year, but we simply can't – otherwise, we don't have the fund balance to balance the next years budget. Based on my current projections, we will be entering 2024-2025 with a fund balance of \$13439 but with the budget before you, we need 16578 to balance the budget – which we are short \$3139.

If we go with this preliminary budget as it stands, then we either need to increase revenues by \$3139 or reduce expenditures by \$3139 to balance the budget. If we move funds from the water cap reserve account over to the water fund to pay the water main break bills, that would help to reduce this difference. However, that leaves us with very little cushion if any breaks happen next year.

Discussion regarding the tight budget for water and the concerns regarding its low funding. Trustee O'Connor notes that we have to keep moving forward as best we can and budget as best we can understanding what we are up against ultimately, which is low revenues that cap our ability to keep up with expenditures.

B. Fire Department Truck Repair

Trustee O'Connor makes a motion to repair the brakes, the king pins, the charger and the lights on the engine in the amount of less than \$13,000. These are the most important safety features to be fixed at this time. Trustee Grenier seconds.

C. Hydrant Flushing Complaints/Suggestions

Discussion regarding the latest complaints and suggestions from residents regarding hydrant flushing. Need to discuss with Water Commissioner Iveson that we need to put out a yearly schedule and post more about them to be clear when they are coming up.

D. Schedule Budget Hearing – April 1st at 7:00 pm

E. Dog Control Officer Resignation

Mayor Gifford accepts Darla Gullotta's resignation from Dog Control Office and thanks her for her service.

F. Insurance Renewals

Mayor Gifford and Clerk/Treasurer O'Connor met with Bill VanGorder. He will be getting us our renewal amounts for the next meeting.

8. COMMUNICATIONS AND ANNOUNCEMENTS:

Next Memorial Day Committee Meeting will be at April 7th 11:00 am, after the pancake breakfast.

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES:

MOTION TO PAY: Trustee O'Connor	2 nd : Trustee Grenier
CLAIMS:	TOTAL: \$38456.57

10. MOTION TO ADJOURN: Trustee O'Connor

ADJOURNMENT: 10:00 pm	2 ND : Trustee Grenier
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