



## VILLAGE OF DELANSON

MAYOR

GAYLE K. GIFFORD

BOARD OF TRUSTEES

JOSHUA D. O'CONNOR

GEORGE GRENIER

Equal Opportunity Employer

1797 MAIN STREET, P.O. BOX 235, DELANSON, NY 12053

TELEPHONE: (518) 895-2199 FAX: (518) 895-2100

WWW.DELANSON.NET

WATER COMMISSIONER

JEFFREY IVESON

CLERK/TREASURER

NICOLE O'CONNOR

DEPUTY CLERK

SHARLENE GRENIER

---

### Village Board of Trustees Meeting APPROVED Minutes February 12<sup>th</sup>, 2024 at 7:00 PM

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:05 PM

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson, Clerk /Treasurer O'Connor, 1<sup>ST</sup> Assistant Chief Fink

3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes December 11<sup>th</sup>, 2023

Village Board of Trustees Meeting Minutes January 22<sup>nd</sup>, 2024

MOTION TO ACCEPT: Trustee O'Connor

2<sup>nd</sup>: Trustee Grenier

4. REPORTS:

A. FIRE DEPARTMENT: Report received. 14 calls. 10 EMS. 4 Fire. 1 mutual aid call.

Tanker was brought down for an estimate on being repaired. Quote was received \$30052.49. If we repair it all at once, it would be out of service for 3 weeks. The Board would like to have two competing quotes so it meets our procurement policy and then we can see how we go about paying for the repairs.

1<sup>ST</sup> Assistant Chief Fink is also getting quotes for repairing the side doors as well as other doors in the building.

B. TREASURER/CLERK:

Reports submitted.

**This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).**

General fund checking: \$6415.79  
General fund savings: \$78446.69  
Water fund: \$10990.62  
Trust & Agency: \$1782.91

Working with the Building Inspector to determine how best to handle the building files that they are handling.

C. DEPUTY CLERK: Reports submitted.

Trustee O'Connor makes a motion to approve the records destruction document 2024-02. Trustee Grenier seconds.

Trustee O'Connor makes a motion to approve the destruction of 12 from document record 2024-01. Trustee Grenier seconds.

D. WATER DEPARTMENT:

Average daily demand was 82,000 gallons per day. The plant did well given all that. Now that all the breaks are fixed, our water usage is at all time lows of 20,000 – 25,000 gallons per month.

Water Commissioner Iveson would like to be involved with the meter replacement at 4everBods Fitness Center. Trustee O'Connor suggests he reach out to the owner as well as Building Inspector Parslow to make sure the meter is part of his checklist before issuing a Certificate of Occupancy.

Water Commissioner Iveson has redone the sand in filter beds 2 & 3. He will need more sand for filter bed 1. \$3060 estimate for sand and labor.

Water Commissioner Iveson spoke with Joe Coppolo again. Chart recorder and pump are set up for different scales/amounts. Joe is working to get them all reprogrammed.

In the old chlorination plant, the floor seems to have collapsed. Water Commissioner Iveson and Assistant Water Commissioner will work to jack up the floor. There is a lot of Fire Company equipment that Water Commissioner Iveson is asking that the Fire Company comes and cleans it out.

Water Commissioner Iveson also noted that when in the basement of the old chlorination building, he did find a valve with wires. Joe Coppolo noted that he could use that to create a wireless connection with the water plant.

- E. PLANNING BOARD: Planning board did meet but the representative they sent didn't have any information on the project so they didn't have the answers that the board needed. Do not have minutes yet.
- F. ZONING BOARD OF APPEALS: Did not meet. No update.

- G. PUBLIC WORKS: No update.
- H. BUILDING MAINTENANCE: Discussed under Fire.
- I. PARKS: No update.
- J. BUILDING INSPECTOR: Report received. 13 building inspector hours and 1 clerk hour.
- K. DOG CONTROL: Report received.
- L. TRUSTEES PROJECTS: None.

5. PRIVILEGE OF THE FLOOR TO THE PUBLIC: Opened 8:17 PM. Closed at 8:19 PM.

Ron Holbrook asked about top coating Stewart Lane. The Board noted that both Stewart and School Drive are next on the list.

6. OLD BUSINESS:

- A. DWSRF Water Infrastructure Improvement Grant (WIIA) – Mayor Gifford will reach out to Jason Preisner for a road map meeting.
- B. Amend Water Law & Fee Schedule – No update.

7. NEW BUSINESS:

- A. 2024-2025 Budget
  - a. Departmental Budget Requests have been sent out.
  - b. Schedule Budget Workshop – Scheduled for Monday, February 26<sup>th</sup> at 6:00 pm.

8. COMMUNICATIONS AND ANNOUNCEMENTS:

- A. Hydrant flushing – Water Commissioner would like to do hydrant flushing tentatively on February 24<sup>th</sup>. He will confirm tomorrow.

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES:

MOTION TO PAY: Trustee O'Connor	2 <sup>nd</sup> : Trustee Grenier
CLAIMS: 194-209 (holding 205)	TOTAL: \$26,938.54

10. MOTION TO ADJOURN: Mayor Gifford

ADJOURNMENT: 8:35 PM	2 <sup>ND</sup> : Trustee O'Connor
----------------------	------------------------------------