



VILLAGE OF DELANSON

MAYOR
GAYLE K. GIFFORD

Equal Opportunity Employer

WATER COMMISSIONER
JEFFREY IVESON

BOARD OF TRUSTEES
JOSHUA D. O'CONNOR
GEORGE GRENIER

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CLERK/TREASURER
NICOLE O'CONNOR
DEPUTY CLERK
SHARLENE GRENIER

Village Board of Trustees Meeting APPROVED MINUTES April 10th, 2023 at 7:00 pm

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:17 PM

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, ~~Water Commissioner Iveson~~ (excused), Clerk /Treasurer O'Connor, 1st Assistant Chief Fink

3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes March 6th, 2023

Trustee Grenier makes a motion to accept the March 6th meeting minutes with the changes noted by Mayor Gifford. Mayor Gifford seconds.

Budget Workshop Meeting Minutes March 8th, 2023

Mayor Gifford makes a motion to accept the March 8th meeting minutes.

Budget Meeting Minutes March 23rd, 2023

Trustee O'Connor makes a motion to accept the Budget Meeting Minutes from March 23rd. Mayor Gifford seconds.

Village Board of Trustees Organizational Meeting Minutes April 3rd, 2023

Village Board of Trustees Public Budget Hearing Minutes April 3rd, 2023

Trustee O'Connor makes a motion to accept the Organizational Meeting & Public Budget Hearing on April 3rd. Mayor Gifford seconds.

4. REPORTS:

A. FIRE DEPARTMENT:

March: 9 calls; 1 structure fire in the Village and 1 mutual aid to a fire. 4 EMS calls. 1 CO call and 1 alarm activation at the YMCA.

Pancake breakfast was slower than usual, but hopefully it will pick back up in the fall.

Letter received from an insurance company regarding a mutual aid call. 1st Assistant Chief Fink will reach out to Steve Bukowski regarding it.

B. SCHENECTADY COUNTY SHERIFF: No update.

C. TREASURER/CLERK:

Financial reports submitted.

Garbage RFP has been released; posted in the Gazette and on website.

Tax Cap and Constitutional Tax Limit forms have been filed with OSC.

Adopted Budget is filed in the Office of the Clerk/Treasurer and has been posted on the website.

Two FOIL requests received this month.

4th quarter water bills sent out on 3/31/2023.

April 2023 Coronavirus State and Local Fiscal Recovery Funds Reporting due by April 30th.

Commercial shredder price has gone up to \$350. Discussed taking the backlog to the commercial shredder in Altamont and getting a smaller shredder for going forward.

D. DEPUTY CLERK: Report submitted.

E. WATER DEPARTMENT:

Water Commissioner Iveson is out of the town next week. Assistant Water Commissioner Pigliavento will be handling the water in his absence. Nate from Rural Water will be on standby as well.

Water Commissioner Iveson did note they are back down to 38,000 gallons per day after the most recent repair.

Water Commissioner Iveson sent the Water Quality Report to JH Consulting. He also informed Assistant Water Commissioner he needs to sign up to become a member with Rural Water Association.

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Discussion regarding the sidewalk being damaged in front of the Burns' residence as well as there being a mess in the drains. Mayor Gifford will check with DOT regarding using CHIPS funds for sidewalk and gutter repair.

- F. PLANNING BOARD: No update.
- G. ZONING BOARD OF APPEALS: No update.
- H. PUBLIC WORKS: No update.
- I. BUILDING MAINTENANCE: Leak Proof was here this past week. He will also give us a quote on the doors.
- J. PARKS: Report received. Clean up day, Saturday May 13th at 10:00 am. Rain Day is Sunday, May 14th at 10:00am.

Beautification Committee is continually looking for volunteers. Trustee O'Connor suggested reaching out to the school for potential National Honor Society volunteers.

County flower request has been submitted.

- K. BUILDING INSPECTOR: Report received.
- L. DOG CONTROL: No report.
- M. TRUSTEES PROJECTS:

5. PRIVILEGE OF THE FLOOR TO THE PUBLIC: Opening at 8:03 PM.

Resident Bucky Grenier had a question regarding why we aren't replacing the pipes during non-emergency water main repairs. Trustee O'Connor noted we should remind Water Commissioner Iveson of this for going forward as it was the intention discussed previously.

Closing the floor at 8:05 pm.

6. OLD BUSINESS:

- A. FEMA Projects - still waiting for Jason at Lamont Engineering to put together a scope.
- B. DWSRF Water Infrastructure Improvement Grant (WIIA) – Jason at Lamont Engineering will draft a letter to decline the grant and once the next round of WIIA opens, he will send it in.
- C. Amend Water Law & Fee Schedule – still in progress.
- D. Exhaust Fan Quote – No update.

7. NEW BUSINESS:

- A. Lamont Engineering Letter Form of Agreement

Trustee O'Connor makes a motion to authorize Mayor Gifford to sign the Letter Form of Agreement with Lamont Engineering, revising the original Preliminary Engineer's Report and the generation of a DWSRF/WIIA grant application to finance a water system improvements project. The revision reflects a project scope that now includes the

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construction of GAC filter vessels. Trustee Grenier seconds.

B. NYMIR Cyber Security Assessment

Discussed the NYMIR Cyber Security Assessment report. Mayor Gifford will contact Bill VanGorder for some guidance on how to proceed. Trustee O'Connor notes that to go to the length of completing these tasks in the report to keep the policy would likely cost more than just replacing a laptop that got bricked or recovering any potential data loss, especially since nothing on the laptop contain critical information.

C. Landscape Quote

Trustee O'Connor makes a motion to accept the proposal and sign the contract for lawn maintenance with New Looks Landscaping, LLC. Trustee Grenier seconds.

D. Garbage Bids – update above.

E. Insurance Renewals – Bill VanGorder will be here at our next meeting to go over renewals with us.

F. Fire Surplus – All the radios and fire surplus have been inventoried. Mayor Gifford will draft up a resolution for the May meeting. Discussion regarding the Argo and how to go about selling that. Will need to do further searching to find the appropriate paperwork.

G. Resolution 2023-04-11: Fire Company 2023 Elected Officers

Mayor Gifford: Aye

Trustee O'Connor: Aye

Trustee Grenier: Aye

Resolution passes.

8. COMMUNICATIONS AND ANNOUNCEMENTS:

A. DVAC Open House – April 22nd from 11:00 – 2:00 pm

B. Duanesburg Historical Society Open House – Sunday, May 21st from 1:00 – 3:00 pm

C. 2023-2024 Village of Delanson Budget Passed

D. Water Service Line Inventory

All water systems in NYS have to have an inventory of their service lines. The Town of Queensbury was provided as an example of a website with a form as well as a form that can be sent to residents. Deputy Clerk Grenier made a copy of that form, but the wording does need to be updated before being sent.

Mayor Gifford will be discussing further with Water Commissioner Iveson when he returns.

E. Village Wide Garage Sale – Saturday, June 3rd

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F. Memorial Day Parade – next meeting is May 7th at 10:00 am

G. Concerts in the Park – Starting June 1st; schedule is coming together nicely.

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES:

MOTION TO PAY: Trustee O'Connor 2nd: Trustee Grenier

CLAIMS: 170-189 TOTAL: \$8,887.35

10. MOTION TO ADJOURN: Trustee O'Connor

ADJOURNMENT: 9:11 pm 2ND: Trustee Grenier