



VILLAGE OF DELANSON

MAYOR

GAYLE K. GIFFORD

BOARD OF TRUSTEES

JOSHUA D. O'CONNOR

GEORGE GRENIER

Equal Opportunity Employer

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WATER COMMISSIONER

JEFFREY IVESON

CLERK/TREASURER

NICOLE O'CONNOR

DEPUTY CLERK

SHARLENE GRENIER

Village Board Meeting APPROVED Minutes August 15th, at 7:00 PM

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:02 PM

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson, Clerk /Treasurer O'Connor

3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes July 18th, 2022

MOTION TO ACCEPT: Trustee O'Connor

2nd: Trustee Grenier

4. REPORTS:

A. FIRE DEPARTMENT:

Tree is being cut. The wood out in the pile is free. Can put it out on Facebook to offer the residents.

The ImageTrend agreement has been signed and Aidan will be working on the implementation.

Pancake breakfast starting on October 2nd.

B. SCHENECTADY COUNTY SHERIFF:

Speed study results were shared with the Board.

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C. TREASURER/CLERK:

All financial reports are attached.

Software training and migration is still in full swing. Have had numerous calls with Williamson Law Book – almost fully migrated. Should be able to provide regular software reports starting with our September meeting. Payroll software is all up and running as it should be.

AUD is in progress; extension was granted due to the software migration.

New phones were installed in the office and seem to be working nicely. Sharlene is able to now have a phone at her desk as well as one in Gayle's office and my desk.

Continue to work through old files in the office, in conjunction with Sharlene.

D. DEPUTY CLERK: Report submitted.

Noted on the report is that the MU1 is outdated and no longer in use. Going to check with NYCOM regarding the resolution and will provide one for adoption in September.

E. WATER DEPARTMENT:

Water usage is high; using more chlorine as a result. Having a hard time keeping the clearwells full. Suspects it is from running sprinklers, filling pools, etc. Doesn't seem to be break related.

Chlorine was all over the plant due to an elbow break. Changing over to the new pump that has been purchased. Working with Joe Coppola to install and update electrical box that is corroded.

Water Commissioner Iveson and Assistant Water Commissioner Pigliavento cleaned up the brush and painted the bollards at the Water Plant and also did similar work on the valve boxes around Cole Rd, and the bollards/brush on Elm St. Also went up to Thousand Acres and painted those bollards/boxes.

Went to flush the hydrant by Harvest Homes and it was opened up, and the valve is broken. No water was able to be flushed. Water Commissioner Iveson will work on replacing it.

Water Commissioner Iveson has requested that we put something in the Newsletter reminding residents to not touch valves on the mains.

Discussion regarding the sand purchase that is supposed to be happening. Need to check with Jason Preisner again regarding the Water Treatment Plant upgrades and how replacing sand will impact that for the future potential project. Trustee O'Connor suggests

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we put a foot of sand in the beds now while we wait for the potential project to kick off. Water Commissioner Iveson will begin that process by getting prices on sand, carbon and sand washer. Once he has those, he will present them to Mayor Gifford.

F. PLANNING BOARD:

Met in August regarding minor subdivision on East Shore. May meeting minutes submitted.

G. ZONING BOARD OF APPEALS: No update.

H. PUBLIC WORKS: Mayor Gifford is working with Bill Reed on the paving quotes. Intermunicipal agreement from the County has also been executed. Mayor Gifford suggests getting a quote from the County for doing the storm/stewer drains on Thousand Acre Rd.

I. BUILDING MAINTENANCE: Monthly cleaning is ongoing. Roof is complete as well as the oil shed doors. Interior will start after the current job he is working on. He will also quote the remaining doors under the SAM grant.

Devon is going to replace the toilet roll holder in the men's room and replace the lightbulb in the closet.

J. PARKS: Blue stone for the park has been ordered. Ongoing weeding is continuing. Concerts in the park have been successful, but hot.

K. BUILDING INSPECTOR: Report received. Three properties are on the auction list for the county. Discussion regarding the vacant property across the street and whether or not the Village could potentially purchase it for a park space.

L. DOG CONTROL: No report.

M. TRUSTEES PROJECTS:

Light pole by Cooley Heights has been fixed.

Water Law rate schedule needed from Water Commissioner Iveson so we can proceed with the Water Law updates.

5. PRIVILEGE OF THE FLOOR TO THE PUBLIC: Opened and closed at 8:37 PM.

6. OLD BUSINESS:

A. CHIPs Projects – already discussed.

B. FEMA Projects – need Jason Preisner to do a quantity take off to do the work at the Upper Reservoir.

C. DWSRF Water Infrastructure Improvement Grant (WIIA) – no update.

D. Paving Quotes

Discussion regarding the updated quotes. Trustee O'Connor would like to go ahead and do all the roads quoted. Mayor Gifford has concerns with doing Stewart and School Dr. this time of year. Mayor Gifford needs to ask Bill Reed to update the quote for all roads for 2.5" cold mix paving.

Trustee O'Connor makes a motion to authorize Mayor Gifford to execute a contract with Gorman for \$ 63893.00 to complete all five roads included in the quote and enter an agreement with the Town of Duanesburg to provide their portion of the service and ditch Stewart for a price not to exceed \$20,000. Trustee Grenier seconds.

7. NEW BUSINESS:

A. Peterson Oil Service Contract

Trustee O'Connor makes a motion to approve the authorization of Mayor Gifford signing the Peterson Oil Service Contract. Trustee Grenier seconds.

8. COMMUNICATIONS AND ANNOUNCEMENTS:

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES

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| MOTION TO PAY: Trustee O'Connor | 2 nd : Trustee Grenier |
| CLAIMS: 13-33 | TOTAL: \$29,209.22 |

10. MOTION TO ADJOURN: Mayor Gifford

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| ADJOURNMENT: 8:46 PM | 2 ND : Trustee O'Connor |
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