



VILLAGE OF DELANSON

MAYOR

GAYLE K. GIFFORD

BOARD OF TRUSTEES

JOSHUA D. O'CONNOR

GEORGE GRENIER

Equal Opportunity Employer

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WATER COMMISSIONER

JEFFREY IVESON

CLERK/TREASURER

NICOLE O'CONNOR

DEPUTY CLERK

SHARLENE GRENIER

Village Board Meeting APPROVED MINUTES March 14th, 2022 at 7:00 PM

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:11 PM

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson, Clerk /Treasurer O'Connor

3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes February 14th, 2022

Village Budget Workshop Meeting Minutes February 28th, 2022

Village Water Law Workshop Meeting Minutes March 7th, 2022

MOTION TO ACCEPT: Trustee O'Connor

2nd: Trustee Grenier

4. REPORTS:

A. FIRE DEPARTMENT:

Report submitted via text from 2nd Assistant Chief Fink. 5 total calls last month. 2 fire alarm, 1 structure fire and 2 medical. Structure fire was Quaker Street district.

Pancake Breakfast went well – busy. They have one more in April and then they are done for the summer.

They are having their open house on April 24th from 12:00 pm to 3:00 pm at the firehouse. This is in conjunction with recruit NY.

Also wants to remind us that Bellevue Builders needs to have an updated list of approved

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buyers..

The department should be getting the new radios within the next two weeks.

They will have receipts for us for gas for next week.

B. SCHENECTADY COUNTY SHERIFF: Not in attendance.

C. TREASURER/CLERK:

Reports submitted. Budget transfers are needed.

Trustee O'Connor makes a motion to approve the budget transfers submitted on 3/14/22.

Building Inspector Warner will be doing a fire inspection at the fire hall and village hall on Monday, March 24th at 9:00 am. He will then go to the Water Plant and inspect that as well right after.

The general election is tomorrow. Chief Morrison will have the truck out of the bay by 9:00 am. Board of Elections will be here at 9:00 am to get set up. Election is from 12:00 to 09:00 pm.

There was a few errors on the Fire Protection contract. Clerk/Treasurer reported the errors to Carmella at the Town and asked them to update.

Clerk/Treasurer will be taking an accounting training for the next three days with OSC.

Earmarking of the COVID funds needs to be reported on by March 31st. The sand replacement will be what the funds are used for.

Discussion regarding additional software options. Trustee O'Connor makes a motion to contract with Williamson Law Book for financial and payroll software. Trustee Grenier seconds.

D. DEPUTY CLERK: No update.

E. WATER DEPARTMENT:

4 hydrants were frozen when doing hydrant flushing. Water Commissioner Iveson had to flush by himself due to hiring issues. Water Commissioner Iveson reports there were problems at West Shore as usual. Water Commissioner Iveson reports a resident was putting a camera in his face, videotaping his truck and Water Commissioner Iveson as he was trying to flush the hydrant. Discussion regarding what hydrants need to be replaced. Mayor Gifford asked for an inventory of what hydrants need to be replaced.

End of Charles St. there is a low spot in the road and brush needs to be cut. Mayor Gifford will reach out to Bill Reed to see if he can fill them.

Joe Coppola is going to come out and do the wiring for the electrical box at the Water Plant.

Water Commissioner Iveson needs an aquascope as well as a new heater for the Water Plant. An aquascope will be \$3500 or so.

Trustee O'Connor suggested we have Jason Preisner at Lamont Engineering write up a project summary for replacing the sand to have for the COVID fund reporting.

Water Commissioner Iveson stopped at the construction site up on Main St. right past Peterson's property. There is a concern that the trucks hauling material are going over the mains. He requested they put additional material over the mains while hauling.

Mayor Gifford asked Water Commissioner Iveson for the name of who is inspecting the water plant generator.

Discussion regarding the Water Commissioner Iveson's timesheets. It is part of the resolution that was passed that he provide these each month.

Discussion regarding the applicants for the Assistant Water Commissioner position and the next steps for processing those. Mayor Gifford will provide Water Commissioner Iveson with the hard copies of the resumes and will look to schedule a meeting with him to review.

Water Commissioner Iveson also noted that the Health Department notices we received have to be reported and distributed in 90 days. He spoke with the Health Department and they noted it would be ok to just send out the annual quality water report out when we receive it back and that would qualify for being posted in the 90 days timeframe.

- F. PLANNING BOARD: Letter received from Building Inspector Warner. Mr. Loman's on Railroad Ave indicated that no work is happening at the site except for maintenance.
- G. ZONING BOARD OF APPEALS: Did not meet.
- H. PUBLIC WORKS: Plowing and salting.
- I. BUILDING MAINTENANCE: Devon has been doing a good job.
- J. PARKS: No update.
- K. BUILDING INSPECTOR: Report received.
- L. DOG CONTROL: No report – no activity in Delanson.
- M. TRUSTEES PROJECTS:

Trustee O'Connor will have a draft by the end of this week for the water law.

5. COMMUNICATIONS AND PETITIONS: PRIVILEGE OF THE FLOOR TO THE PUBLIC: 8:21 PM

6. OLD BUSINESS:

- A. CHIPs Projects – no update.

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- B. FEMA Projects – Trustee O’Connor spoke with a professional wetland specialist who indicated that delineation is needed. The Village will still need Jason Preisner at Lamont Engineering to scope out the project. Mayor Gifford will check with FEMA to see if we can combine the McMillan project funds with the Upper Res project.
- C. Unsafe Buildings – no update.
- D. Railroad Lease Fees – when the next email is received, Trustee O’Connor will address.
- E. 2022 Proposed County-Wide Shared Services Property Tax Savings Plan – no update.
- F. COVID-19 Test Kits and Mask Distribution – Fire Department will not be holding a distribution.
- G. EPA Administrative Order Update – conference call on Wednesday at 4:00 pm to discuss a new schedule.

7. NEW BUSINESS:

- A. Present Tentative Budget – Tentative Budget has been presented. Budget hearing will be set for April 4th at 7:00 pm after the organizational meeting.
- B. Insurance Renewals – Mayor Gifford is meeting with Bill VanGorder tomorrow to discuss renewals.
- C. Assistant Water Commissioner Applicants – already discussed above.
- D. New York State Harassment & Discrimination Annual Training – March 24th at 10:00 am
- E. Workplace Violence Policy – Mayor Gifford is going to check with John Mancini as it might be something the Fire Company has to do and not the Village.

8. COMMUNICATIONS AND ANNOUNCEMENTS:

- A. March 15th Election – 1 Trustee

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES

MOTION TO PAY: Trustee O’Connor	2 nd : Trustee Grenier
CLAIMS: 171302 – 171322	TOTAL: \$15,790.81

10. MOTION TO ADJOURN: Trustee O’Connor

ADJOURNMENT: 8:52 pm 2ND: Mayor Gifford