



VILLAGE OF DELANSON

MAYOR

GAYLE K. GIFFORD

BOARD OF TRUSTEES

JOSHUA D. O'CONNOR

GEORGE GRENIER

Equal Opportunity Employer

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WATER COMMISSIONER

JEFFREY IVESON

CLERK/TREASURER

NICOLE O'CONNOR

DEPUTY CLERK

SHARLENE GRENIER

Village Board Meeting APPROVED MINUTES November 1st, 2021 at 7:00 PM

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:05 PM

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Water Commissioner Iveson, Clerk /Treasurer O'Connor, 2nd Assistant Chief Fink

3. APPROVAL OF MINUTES:

Village Board of Trustees Meeting Minutes October 4th, 2021

MOTION TO ACCEPT: Trustee O'Connor 2nd: Mayor Gifford

Village Board of Trustees Workshop Meeting Minutes October 12th, 2021

MOTION TO ACCEPT: Trustee O'Connor 2nd: Trustee Greiner

4. REPORTS:

A. FIRE DEPARTMENT:

12 calls last month; missed 1 call.

First pancake breakfast last month – went "ok". Next one is this Sunday.

2nd Assistant Chief Fink will follow up with Chief Morrison about LED Lighting and also gather receipts for the month.

B. SCHENECTADY COUNTY SHERIFF: No report.

C. TREASURER/CLERK:

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Reports submitted.

Discussion regarding the software that has been sunsetted. Demos have been had, but struggling to get quotes. One more demo is scheduled for tomorrow.

Will call Paychex, ADP, and any other payroll processing organizations to see what their quotes are before proceeding.

Otherwise, we can proceed with purchasing the EdmundsGov Tech accounting software. And table the payroll software until we have further quotes from Paychex, ADP, and other payroll processing.

Fan insurance payment was received in the amount of \$1240.77.

D. DEPUTY CLERK: Reports received.

E. WATER DEPARTMENT:

Received a bill from JEM that we have not previously received in the amount of \$2223.19. Submitted to the board to be paid.

Water Commissioner Iveson has purchased the materials to put the second shut off valve on his property at 1966 Main St. Mayor Gifford asked that he complete the appropriate paperwork to add the shut off valve.

Water Commissioner Iveson presented a quote to the Board for a colorimeter in the amount of \$546.28. Tests show we have been using more phosphate than what we need to previously and this will be a huge savings for the Village. Discussion as to why this effects water quality and how this will improve the water quality going forward.

Trustee O'Connor notes that he would suggest that Water Commissioner Iveson just check with Jason Preisner and Lamont Engineering before proceeding with making the injection site and phosphate changes. He also noted that he should check with the Department of Health to be sure that it meets their standards as well.

Additional discussion regarding the need to replace the sand. If we are replacing the sand anyway, it would make sense to add the activated carbon as well.

Trustee O'Connor makes a motion to place an order for a colorimeter in the amount of \$546.28. Trustee Grenier seconds.

Water Commissioner Iveson has asked for an application for someone for labor help. Trustee O'Connor suggests that an ad be put out for an assistant.

Trustee O'Connor also suggests that for situations where there are major changes in the chemicals, plant, solutions, etc. Water Commissioner Iveson should put them in the written

report that is submitted to the Board.

- F. PLANNING BOARD: Did not meet.
- G. ZONING BOARD OF APPEALS: Did not meet.
- H. PUBLIC WORKS: Leaf pick up on November 22nd.
- I. BUILDING MAINTENANCE: No update.
- J. PARKS: No update.
- K. BUILDING INSPECTOR: Report received from September.
- L. DOG CONTROL: Report received from September.
- M. TRUSTEES PROJECTS:

Trustee Grenier is back to flushing the boiler.

5. COMMUNICATIONS AND PETITIONS: PRIVILEGE OF THE FLOOR TO THE PUBLIC: 8:26 PM

Water Commissioner Iveson asked about the increase of his salary to cover the Assistant's role. Heated discussion about what would be acceptable.

Floor closed at 8:50 PM.

Mayor Gifford makes a motion to move into Executive Session to discuss a personnel issue at 8:53 PM. Trustee O'Connor seconds.

Mayor Gifford calls the meeting back to order at 9:11 PM.

Discussion was had about a personnel matter and will amend resolution 2011-10-2 – to state that the resolution will temporarily increase the salary of the Water Commissioner salary to \$480.00 to accommodate the increased duties.

Mayor Gifford makes a motion to accept the amended resolution.

Mayor Gifford Aye
Trustee O'Connor Aye
Trustee Grenier Aye

Resolution passed.

6. OLD BUSINESS:

- A. 2021 Hazard Mitigation Plan – no update
- B. CHIPs Projects – no update
- C. FEMA Projects – Jason Preisner from Lamont Engineering is working on a RFP/spec report for the embankment at the Upper Reservoir.
- D. LED Lighting – remove
- E. Hero Act – remove
- F. Building Inspector Report of Unsafe Building 1714-1716 Main St. – condemning the

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building.

G. Building Inspector Report of Unsafe Building 140 Elm St. – condemning the building.

Trustee O'Connor makes a motion to accept the reports issued by the Building Inspectors in regards to 1714-1716 Main St and 140 Elm St as presented. Trustee Grenier seconds.

H. Railroad Lease Fees – Trustee O'Connor suggests sending an email to the contact (new email), noting we are looking to close the issue out – but that we will not pay anything until we have an updated agreement. Trustee O'Connor suggests \$200 as a yearly number.

7. NEW BUSINESS:

8. COMMUNICATIONS AND ANNOUNCEMENTS:

A. Fall Leaf Pick Up – November 22nd

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES

MOTION TO PAY: Trustee O'Connor	2 nd : Trustee Grenier
CLAIMS: 171219-171231	TOTAL: \$36,024.98

10. MOTION TO ADJOURN: Trustee O'Connor

ADJOURNMENT: 9:30 PM 2ND: Trustee Grenier