



VILLAGE OF DELANSON

EQUAL OPPORTUNITY EMPLOYER

MAYOR
GAYLE K. GIFFORD

BOARD OF TRUSTEES
JOSHUA D. O'CONNOR
GEORGE GRENIER

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VILLAGE CLERK
ISABELLE MORMANDO
VILLAGE TREASURER
NICOLE O'CONNOR
WATER COMMISSIONER
JEFFREY IVESON

VILLAGE OF DELANSON MINUTES February 12, 2018

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:01 P.M.

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Chief Morrison (EXCUSED), Asst. Chief Chuck Buccino, Water Commissioner Iveson, Clerk Mormando (EXCUSED) Mayor Gifford will prepare the minutes

3. APPROVAL OF MINUTES:

Regular Board Meeting January 8, 2018 Motion Trustee O'Connor 2nd Trustee Grenier
Water project Workshop January 29, 2018 – Correction – Trustee O'Connor did not attend so his name should be removed. MOTION TO ACCEPT WITH CORRECTION NOTED: Trustee Grenier 2nd Mayor Gifford

4. HLW Electric - Herbert Winnie – Mr. Winnie had submitted a proposal for electrical work previously. Mayor Gifford invited Mr. Winnie to discuss items of concern regarding the current electrical situation. After a short discussion, Mr. Winnie indicated he is no longer interested in performing this work. Village board discussed lack of lighting in restrooms may just need new ballast. VB will work on a project scope to address electrical needs such as emergency lighting, security camera system and circuit identification and solicit bids. This work would be accomplished as part of the \$50,000 building upgrades grant.

5. REPORTS:

A. FIRE DEPARTMENT: Report submitted, 16 calls. Many false alarm responses due to new system at DCS. Chuck asked Mayor Gifford about the annual resolution extending firemen's benefit law insurance. Mayor Gifford added it the evening agenda.

B. TREASURER/CLERK: Reports submitted

C. **INTERNAL AUDIT**: Trustees accepted internal audit report submitted by Ellen Grasek in response to 2012 audit with no discussion.

D. WATER DEPARTMENT: Report submitted. Discussion on current properties with water shut off. Mayor Gifford asked Jeff to submit a list to Isabelle. Discussion on amending water law to address assessment of water rents for abandon and vacant properties. Lengthy discussion on water main replacement project. Jeff will submit a budget that addresses repair work needing to be done

at the plant. Jeff also indicated the need to re-sand the filter beds.

E. PLANNING BOARD: No update

F. ZONING BOARD OF APPEALS: did not meet

G. PUBLIC WORKS: Town crew removed a large tree on phone line Alexander Rd., continually plowed and salted our streets. County has addressed overflowing ditches on East Shore.

School Capital Project - Mayor Gifford discussed highlights of a meeting on 1/31 with Frank Macri, Bill Reed, Mike Walpole (project mgr) and Jim Graham (architect) to address the installation of the curbing on Alexander Rd and the storm drain issue on School Dr. Explained the curbing on School inhibits run off from the road and could erode areas further down. Although they installed 3 more storm drains they only address school area run off. Bill Reed indicated a plow blade was damaged after hitting the curbing. Board members reviewed project plans supplied by Jim Graham. Short discussion followed. Trustee O'Connor asked Jeff to prepare a punch list of concerns and recommended we organize a meeting to address our concerns. Mayor Gifford will arrange with District Superintendent, Frank Macri.

H. BUILDING MAINTENANCE: no update

I. BUILDING INSPECTOR: Elm St. complaint about water from abandon property again. Dale sent a letter to the estate.

J. ANIMAL CONTROL: Monitoring resident dog training progress

K. TRUSTEES PROJECTS: none

6. COMMUNICATIONS AND PETITIONS: PRIVILEGE OF THE FLOOR TO THE PUBLIC:
Floor opened and closed 9:05pm

7. OLD BUSINESS:

A. Games of Chance – nothing new

B. Cable TV negotiations – Mayor Gifford indicated this hearing is now being aired on SCHOPEG as well as on the Town website. This contract is for Cable TV service only...broadband comes into play because it's a service that cable provides. After the hearing municipalities were encouraged to accept the agreement as written. Since the public hearing Charter has asked for a delay in approvals due to unanticipated last minutes changes in circumstances. Mayor Gifford indicated the Town has pulled support of SCHOPEG to enable them to use their franchise fees to help finance individual cable extensions throughout the town, which are estimated at \$30,000-40,000 per cable mile!

C. Lamont Proposal for possible water project – Trustee O'Connor presented changes and corrections in the proposed contract offered by Lamont Engineers. Discussion on funding options and project scope that best addresses existing infrastructure while considering future needs.

8. NEW BUSINESS:

A. Refund of water rents - Mayor Gifford explained an error had been discovered regarding water rents owed on a property, but not disclosed in a requested tax search in 2016. The new property owner paid water rent owed prior to purchase and these funds should be refunded. Village Board agrees and Mayor Gifford will prepare a resolution to present at the March meeting.

- B. Departmental Budget Requests for 2018-19 have been sent. Mayor Gifford indicated we can expect a 3.5% insurance increase. Discussed the new mandated firefighter cancer insurance. Although it doesn't take effect until Jan 2019, it is within our budget year, so we need to budget for it. \$300 per interior firefighter which we estimate will be approx. \$3,000 (to be safe) Bill VanGorder, NBT MANG will attend our March meeting to discuss insurance renewals.
- C. Set Budget Workshop – Boards members indicated no workshop is necessary. Mayor Gifford will submit the preliminary budget at the March meeting and a public hearing to adopt the 2018-19 budget will be scheduled at that time.
- D. Resolution 2018-2-1 to extend Volunteer Firemen's Benefit Law Insurance to members of the Delanson Fire Department who participate on any duly authorized and constituted specialized team for the year of 2018. Short discussion followed. Delanson Volunteer Nick Hochmuth is a member of the County Specialized Team in Schoharie. PASSED 3 Ayes.

8. ANNOUNCEMENTS & COMMUNICATIONS:

- A. National Grid Field Audit is necessary to confirm NGs internal asset date records. The audit should be completed by the end of Spring.
- B. NYCOM – Wire Transfer Fraud – A notice warning of a wire transfer scam targeting local governments. Mayor Gifford reported we were targeted and credited Village Treasurer, Nicole O'Connor with understanding and reporting. Mayor Gifford reported the scam to the police.
- C. Village General Election Next Month – March 20. Bucky is running for a third term. No other nominating petitions have been submitted to date.
- D. Memorial Day Parade 2018 – May 22, 2018 Tuesday at 6:30 pm. Mayor Gifford noted SCHOPEG is interested in videoing the parade as well as the Summer Concerts in the Park. Next parade meeting is February 20th at 5:30 pm at DVAC.

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES – noting we have not received the correct shipment of chemicals from US BLUE BOOK #170283 in the amount of \$68.96, so it has been removed and subtracted from this warrant.

MOTION TO PAY: Trustee O'Connor
 CLAIMS: 170263 - 170292
 (170283 removed)

2nd: Trustee Grenier
 TOTAL: \$33,724.49

10. MOTION TO ADJOURN: Trustee O'Connor

ADJOURNMENT: 9:30 PM

2ND : Trustee Grenier