

Scheduled meeting of December 7th, 2015 was called to order at 7:00 P.M. followed by the Pledge of Allegiance.

In attendance:

Dan Lindh, Chairman

Al Zubal

Bruce Barton

James Hyde

Jim Donnelly - absent due to illness

Richard Olson - Olson Sign Company

Review of the minutes of Nov 7th, 2015 meeting. Bruce B. asked for revisions to the minutes to clarify the takeover of the Community Center by the YMCA.

A motion was made by Bruce B. to accept the revisions to the minutes and accept the remainder of the minutes as is, seconded by James Hyde. Vote: 4 Yes 0 No

The board then moved on to the review of the new signage to be installed at the YMCA. First reviewed was the sign that would be placed on the front wall of the building. Mr. Olson said the sign would be made of a PVC material. Comments were made regarding the fact that there was already a sign installed. Dan mentioned that it was a vinyl sign. Mr. Olson said it was a banner. Mr. Olson also said he knew nothing about the sign and that he didn't install it.

Mr. Olson was asked by Chairman Lindh if this is the current design of the sign used by the YMCA. Mr. Olson said, Yes, we have about six signs that have been installed like this at various locations including, Guilderland, Troy, Bethlehem, Glenville, East Greenbush. He then proceeded to present photos of the signs that have been installed at various locations to the board. He also explained that the entire sign does not light up but only the lettering on the sign. So it would not be a bright glaring sign.

The conversation was redirected back to the wall sign. Daniel L. mentioned that the size of the sign was fine and verified that the sign would not be lit. Bruce B. mentioned that the application for that sign was not completed. Bruce B. filled in the appropriate missing information and had Mr. Olson sign the application.

At this point a motion was made by Dan Lindh to approve the application for the sign on the building, seconded by Al Zubal. Vote taken: 4 Yes 0 No.

Bruce B. reminded Mr. Olson that a final inspection was required after the sign was installed and that he should contact us when installed.

The board then moved to the second application for the ground sign located on route 395 and Victoria Drive. Chairman Lindh mentioned that there could be a potential problem with the location of the sign in that the property where the sign is located is not owned by Mr. Romanski or

the DACC but rather by Leland Hulbert who purchased the property in 2005 from the development company set up by Mr. Romanski. So questions arose as to whether there is an easement or an agreement to allow the sign on his property. The board then studied the property maps to determine ownership while Mr. Olson emailed Mr. Romanski for further information. Chairman Lindh accessed the book of deeds to determine if there was an easement on the deed for the sign but could not find any.

Further discussion was made by Bruce B. concerning the incomplete application and the lack of information regarding the electrician to hire to install the sign. Mr. Olson indicated that the YMCA would hire their own electrician to do the electrical on the sign. He indicated that he would get that information to the board.

Further discussion was made by Bruce B. concerning the sq. footage of the sign and how to determine it based on zoning law and the definition of advertising. It was decided that the sign would be allowed to have the address 21 Victoria Drive and the wording Capital District YMCA on the bottom of the sign and that the Sq ft of the sign was acceptable.

Further discussion was made concerning the location of the sign and it was stressed that it must be located 30+ feet from the corner and that it would be inspected by the building inspector.

It was then decided to table the motion to approve the sign until the property ownership matter was resolved and that the Board could meet within the next two weeks to give final approval if necessary. It was also mentioned that we would need at least a 5 day lead so we could give public notice.

At that time, Mr. Romanski responded to Mr. Olson's email and said the sign was located in the right of way of Village owned property. Discussion then centered around the Village right of way and whether or not permission was granted to the DACC for the sign. At that point a phone call was made to Pat Ferrington? of the YMCA to ascertain what their knowledge was. They were of the impression the land was owned by Ken Romanski and were surprised to hear it was on Village right of way. Mr. Ferrington? said that he would get to the bottom of the issue and get back to us. End of sign discussion.

The board then moved on to a brief discussion by Bruce B. of a "Planning Board Decision Form". Schenectady County would like us to use a Decision Form showing the motions that were made concerning Site Plan Reviews, Subdivisions, Special Use Permits, etc. and the final decisions made by the board along with a Record of Vote showing how board members voted and reasons for denial or any conditional provisions of the approval. Bruce B. explained that this form would be included at the end of any of our checklists.

Motion was made to adjourn by Al Zubal, seconded by Bruce B. Meeting adjourned at 8:23 PM

Bruce Barton
For Jim Donnelly - Secretary

