



## VILLAGE OF DELANSON

MAYOR  
GAYLE K. GIFFORD

Equal Opportunity Employer

VILLAGE CLERK

BOARD OF TRUSTEES  
JOSHUA D. O'CONNOR  
GEORGE GRENIER

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ISABELLE MORMANDO  
VILLAGE TREASURER  
NICOLE O'CONNOR  
WATER COMMISSIONER  
JEFFREY IVESON

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### VILLAGE OF DELANSON MINUTES January 12, 2015

1. PLEDGE OF ALLEGIANCE LEAD BY MAYOR GIFFORD

2. MEETING CALLED TO ORDER: 7:10 P.M.

ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Grenier, Chief Morrison, Water Commissioner Iveson, Sally Burns

3. APPROVAL OF MINUTES FROM December 8, 2014  
MOTION TO ACCEPT: Tabled until next meeting

4. REPORTS:

A. FIRE DEPARTMENT: 19 Calls, 119 for the year (typical year), Pancake breakfast raised \$1000 to donate to Sheriff Coniff. Brief discussion about the possibility of putting information on renting the fire hall on the webpage, after discussion the board thought it was not a good idea. Chief Morrison was asked by Mayor Gifford to work on his budget. Brief discussion about the water Commissioner borrowing the fire departments pumps & generators to use during the water main break that occurred in December. Commissioner Iveson suggested that he can get the pump he has operational. Chief Morrison was glad to lend equipment, but said it was an extended period of time and worried about what would have happened had the fire department needed the equipment.

B. TREASURER/CLERK: Treasurer O'Connor set up a village Facebook page and prepared the trial balance

C. WATER DEPARTMENT: Brief discussion about an issue on Railroad Ave and determining the scope of the project. Contractor (Mark Karandy) is scheduled to determine this. Discussion about the large water main break on Rte 395. Cedar Ridge will be meeting with Jeff to scrutinize their bill. Abele will also meet with Jeff to discuss bill & make sure the Village only pays for rental hours. Discussion about the fill used at the job site between Jeff and Trustee O'Connor. Discussion about Dept of Transportation being notified of the water main break. Jeff said he notified them three times, but they said they hadn't been notified. Jeff informed the board that in the Spring, the cold patch will need to be removed and replaced with blacktop. The old fire hydrant still needs to be removed. Discussion of who will do the work on the water main breaks in the future. Discussion of a possible trailer with equipment purchased and owned by the Village. Josh mentioned that the boundaries for said vehicle would have to be defined. Discussion of the perfect pressure level at the water plant, Jeff indicated 70 psi is that level. Jeff suggested purchasing a pressure stabilizing valve to help keep the level where it needs to be. Discussion of reissuing the RFP for emergency water repairs. Josh will look for a standard contract to pull the RFP from. One contractor will be selected and a back-up

contractor with response time. There will need to be discussion about mobilization time and a set rate established to cover mobilization time. Very brief discussion of hydrants and scrap metal.

- D. PLANNING BOARD: No minutes. We will ask Dan Lindh for them.
- E. ZONING BOARD OF APPEALS: Did not meet
- F. PUBLIC WORKS: Street signs are in at the Highway Department
- G. BUILDING INSPECTOR: No report
- H. ANIMAL CONTROL: No Report
- I. TRUSTEES PROJECTS: None

5. COMMUNICATIONS AND PETITIONS: PRIVILEGE OF THE FLOOR TO THE PUBLIC: 8:36PM – 8:51 Sally Burns had a question about rental of the Hall and there was more discussion on this subject. Discussion of fees and of who would be responsible for cleaning it. Sally asked for clarification on the last newsletter, specifically the portion about taking surveys. Jeff Iveson notifies the Board that he has the specific paperwork with verbage for the boil water notification advisory. Jeff mentioned that the toilets are constantly running in the Fire Hall.

#### 6. UNFINISHED BUSINESS:

- A. Watershed Rules and Regulations
- B. Hazard Mitigation Plan Update – Meeting scheduled for Wednesday at 10AM.

Trustee Grenier, Kevin, Dale and Gayle are meeting with Jim Klohn. Mayor Gifford invited Jeff to attend. Clerk to post public notice about meeting.

#### 7. NEW BUSINESS:

A. 2015-16 Budget process – workshops will be set at February meeting to take place in March.

B. General Village Elections – The board agrees to give the Schenectady County Election Board control of the Village election. The public will be notified by posting and legal notice will be put in the paper. We will continue to choose election officials and the polling place remains the same. Election change passed by permissive referendum.

C. Resolution 2015-1-1 – to allow the County Election Board to conduct Village Elections in March at no cost to Village.

D. Water Main Repair RFP discussion - Discussion of reissuing the RFP for emergency water repairs. Josh will look for a standard contract to pull the RFP from. One contractor will be selected and a back-up contractor with response time. There will need to be discussion about mobilization time and a set rate established to cover mobilization time.

E. Set rate for temporary help – Currently \$50.00 an hour, will check with NYS to determine prevailing rate. Perhaps use a scale of rates

#### 8. ANNOUNCEMENTS & COMMUNICATIONS:

A. E-Waste Disposal Ban – January 1st

B. Duanesburg 250 Events planning – September & October monthly meetings, events to include Drive-Abouts to 20 historical sites, fireworks, banners, barn dance, restaurants may do specials for \$17.65

C. Duanesburg Day, March 28<sup>th</sup> – Ideas?

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES

MOTION TO PAY: Trustee O'Connor 2<sup>nd</sup>: Trustee Grenier  
CLAIMS: 164473-169495 TOTAL: \$25,248.29

10. MOTION TO ADJOURN:

ADJOURNMENT: 9:44 PM 1<sup>st</sup>: Trustee O'Connor 2<sup>ND</sup> :Trustee Grenier