



VILLAGE OF DELANSON

EQUAL OPPORTUNITY EMPLOYER

MAYOR
GAYLE K. GIFFORD

BOARD OF TRUSTEES
JOSHUA D. O'CONNOR
GEORGE GREINER

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VILLAGE CLERK
PENNY HOLBROOK
VILLAGE TREASURER
NICOLE O'CONNOR
WATER COMMISSIONER
JEFFREY IVESON

VILLAGE OF DELANSON MINUTES November 4, 2013

1. PLEASE STAND FOR THE PLEDGE OF ALLEGIANCE
2. MEETING CALLED TO ORDER: 7:11 P.M.
ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Greiner, Clerk Holbrook, Chief Morrison
Water Commissioner Jeff Iverson, Sally Burns, David Muha, Christine Nicolella,
Steve Micheli
3. APPROVAL OF MINUTES FROM October 7, 2013
MOTION TO ACCEPT: Trustee O'Connor 2ND Trustee Greiner. Passed 3 ayes
4. REPORTS:
 - A. FIRE DEPARTMENT: 8 call in the month of October, 3 fire and 5 medical. Total calls to date are 109. Chief Morrison and the fire fighters indicated that the annual Halloween party on Thursday, Oct 31st went well. Also indicated that the door to the Argo bay has been broken into a couple of times these past few weeks. The heat in the truck bay was turned up as well as the thermostat in the dining room and for the village office was set at 90degrees. Mayor Gifford asked Chief Morrison to have a bond fire for the Holiday Train on Wednesday, November 27th. The light bulbs are tripping the GFI. Mayor Gifford indicated that an electrician needs to be called. **See Attached**
 - B. CLERK/TREASURER: Treasurers. **See Attached.**
 - C. WATER DEPARTMENT: Water Commissioner Jeff Iveson indicated that the reservoir is low as we have not had rain in quite some time, the filter beds will need to be cleaned more frequently due to the low water levels. A backhoe was used to unclog the pipe at the McMillian well and remove the beaver dams. Letter was sent to the Building Inspector in regards to marking out the water lines for a home that is being built on Delevan Road. Jeff and Steve indicated that the phone for the water shed is still not working. Mayor Gifford said she called the phone company and ensured her that it was in working order. Jeff and Steve will look into the phone issue. Clerk Holbrook asked Water Commissioner if changes had been made to the September 2013 Report, and asked if the reports could be emailed as the reports are posted on the Delanson.net website. The village has received the Public Water Supply Sanitary Survey Report dated March 15, 2013. Jeff indicated that the plant furnace needs services and may need a part. Clerk Holbrook will call Amerigas and set up an appointment. **See attached**
 - D. PLANNING BOARD: **Nothing to Report.**
 - E. ZONING BOARD OF APPEALS: Did not meet.
 - F. PUBLIC WORKS: DOT indicated that the pavement in front of 1683 Main Street is broken and may be too late to repair. Trustee Greiner will look into the issue. Mayor Gifford consulted

Highway Superintendent Bill Reed in regards to the new Children at Play sign for Railroad Ave. He indicated that the Town does not want to install the sign because of the liability. Mayor Gifford will look into trading in the sign. Trustee Greiner indicated that maybe a sign could be placed around the school area warning of kids walking.

- G. BUILDING INSPECTOR: **No Report**
- H. ANIMAL CONTROL: **See attached**
- I. TRUSTEE PROJECTS: **No Report**

5. UNFINISHED BUSINESS:

- A. Watershed Rules and Regulations – **No Report**
- B. FEMA Projects – The Main street project has been completed, the Lower Reservoir Spillway permit was received.
- C. Dig Safely – Progress has been made as email addresses have been created for everyone of concern. Trustee O'Connor will meet with Water Commissioner Jeff Iveson and discuss the process.
- D. Public Hearing will be set for Monday, December 9, 2013 at 7:15PM to repeal the Current Flood Damage Prevention Local Law and adopt the new Proposed Flood Damage Prevention Law. Trustee O'Connor made a motion to set the public hearing, 2nd by Trustee Greiner, 3 ayes.

6. NEW BUSINESS:

- A. Report. Resolution 2013-11-1 Budget Transfer was passed with 3 ayes
- B. Holiday Train – The annual Holiday Train will arrive on November 27th at approximately 5PM. The Canadian Pacific Railway will be presenting a check to our local food pantry. Our Lady of Fatima will be the recipient of all proceeds and donated canned goods for the local food pantry to benefit area residents. Two tickets will be given to a child at the Elementary School to ride the train from the Cobleskill stop to the Delanson stop as part of the DCS positive behavior program.
- C. Toys of Tots Train – the Toys for Tots Train comes to Delanson on Saturday, December 7, 2013 at approximately 4:00PM. Will stop at the Main Street crossing to collect all new unwrapped toys. DVAC will be on scene.
- D. NYRWA – No Lead Law will take effect January 4, 2014. Water Commissioner Jeff Iveson will take inventory of items on hand.
- E. All-Hazard Mitigation Plan - 2007 Resolution All Hazard Mitigation Plan this needs to be updated approximately every 5 years. Clerk Holbrook has copies of the Preparing for Emergency information, Schenectady County Voluntary Evacuation Registration and Emergency Planning: Prepare Now. If any of the village residents would like a copy then please stop by the office during business hours. Mayor Gifford will send a letter to DCS and DACC looking into having the school as a place for safe evacuation.
- F. Water Main Repairs – RFPS from March – Discussion if Jeff and Steve fix the water main breaks and funds come out of payroll. Discussions continued as to the possible need to update the job descriptions.
- G. Newsletter – Mayor Gifford and Clerk Holbrook are hoping to put the Newsletter out by the end of the week. The newsletter will indicate the upcoming hydrant flushing and date the water rents will be sent out.
- H. DVAC Wreath Donation – The VFW left wreaths at DVAC upon their departure, so DVAC was willing to donate the wreaths to the Village for upcoming Park Memorials.

7. ANNOUNCEMENTS:

- A. Grucci Fireworks
- B. Election November 5, 2013 – Vote at DACC from 6am-9pm

C. Pollard Holiday Schedule – Pollard Disposal sent the 2014 Holiday Schedule for area garbage pickup. Mayor Gifford will call for 2013 Holiday Schedule and pick up the information
D. Town Highway Leaf Pick Up will be November 22nd and November 25th. Please only include leaves in the bags. No other items will be picked up.

8. COMMUNICATION AND PETITIONS – PRIVILEGE OF THE FLOOR TO THE PUBLIC

A. Resident Christine Nicolella expressed that Alexander Road and School Road are in need of improvements, signs in village on entry needs to be replaced. She also expressed her gratitude to the board for doing a good job.

9. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES

MOTION TO PAY: Trustee Greiner 2ND Trustee O'Connor
CLAIMS: 946-959 TOTAL: \$ \$13,384.43

10. MOTION TO ADJOURN AT: 9:53pm

ADJOURNMENT: Trustee Greiner 2ND Trustee O'Connor