



VILLAGE OF DELANSON

EQUAL OPPORTUNITY EMPLOYER

MAYOR
GAYLE K. GIFFORD

BOARD OF TRUSTEES
JOSHUA D. O'CONNOR
GEORGE GREINER

1797 MAIN STREET, P. O. BOX 235, DELANSON, NY 12053
TELEPHONE: (518) 895-2199 FAX: (518) 895-2100
WWW.DELANSON.NET

VILLAGE CLERK
PENNY HOLBROOK
VILLAGE TREASURER
NICOLE O'CONNOR
WATER COMMISSIONER
JEFFREY IVESON

VILLAGE OF DELANSON MINUTES September 9, 2013

1. PLEASE STAND FOR THE PLEDGE OF ALLEGIANCE
2. MEETING CALLED TO ORDER: 7:10 P.M.
ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Greiner, Clerk Holbrook, Chief Morrison
Water Commissioner Jeff Iverson, Al Zubal, Sally Burns
3. APPROVAL OF MINUTES FROM August 12, 2013
MOTION TO ACCEPT: Trustee O'Connor 2ND Trustee Greiner. Passed 3 ayes
4. REPORTS:
 - A. FIRE DEPARTMENT: Chief Morrison reported there were 7 calls for the month and 93 calls to date. The fire department is tracking the number of calls that are outside (4) or inside (3) of the village. Chief Morrison is obtaining pricing for possible doors to be installed between the old part of the building to the new part. One quote was for approximately \$1,500, Kevin will get the correct information. An option would be to re-key the doors and hand out new keys or a swipe card type lock. Chief Morrison would like to meet with the town to negotiate the fire contract in regards to the funds provided to the department from the Town of Duanesburg. The first pancake breakfast of the season will be on October 6th from 8a-11a. September 21st the department will be holding a Ziti Dinner to benefit Bob Smullen. Mayor Gifford asked if the fire department had any plans for remembrance of 9/11, nothing is planned.
 - B. TREASURER: **See attached report**
 - C. WATER DEPARTMENT: See attached. Water Commissioner Iveson spoke of the water main on Thousand Acre Road, that previously was leaking is leaking again. Scheduling the repair for September 14, 2013. Jeff assisted in mowing at the reservoir, removed old debris from the back corner. Jeff reported that there are 2 large beavers making the huts. Mayor Gifford indicated she would contact Chris Snyder to look into removing the beavers. Jeff is asking permission from the board to use a backhoe to level the back corner, fill in the big hole and remove large rocks. The board ok'd the request for 2 hours of work. Jeff indicated that the Lindh shut off has been broken again as well as one on West Shore Road and will fix both. Trustee O'Connor asked Jeff to make a priority of the shut off valves that needs to be fixed or replaced. Discussion regarding eliminating one chlorine injection point, if successful it may get us back into compliance with the Disinfection Byproducts Rule. We would need ok from DOH.

- D. PLANNING BOARD: Nothing to Report. Mayor Gifford asked Al Zubal who might be attending training in October.
- E. ZONING BOARD OF APPEALS: Did not meet
- F. PUBLIC WORKS: Mayor Gifford spoke with Bill Reed regarding the FEMA projects and the Town of Duanesburg Highway Department will take care of the Storm Sewer on Main Street and Lower Reservoir Spillway. With regard to Steve Perog's proposal to assist in coordinating projects for the village, Mayor Gifford noted the board was not seeking candidates for a position and it wouldn't be appropriate to hire Steve. Mayor Gifford added she is thankful for the work Steve did in getting quotes for Thousand Acre Rd.
- G. BUILDING INSPECTOR: Dale Warner submitted report and completed inspections on Daniel Lindh 180 E. Shore Road with the final inspection of the carport. Issued an operating permit to the Delanson United Methodist Church in July 2013. Village Hall handicap inspection. Report attached.
- H. ANIMAL CONTROL: Report attached. Darla Gullotta was called to retrieve 4 pets from a home in Delanson to be placed up for adoption. This case involved an incarcerated pet owner who refused to surrender the pets (in writing). Town may question reimbursement of mileage fees and ask Village to reimburse. Mayor Gifford noted our contract with Darla does not address mileage.
- I. TRUSTEE PROJECTS: Trustee O'Connor is working with the Water Commissioner Iveson regarding specs and adopted procedure with regards to maintenance on property owner lateral.

5. UNFINISHED BUSINESS:

- A. Watershed Rules and Regulations – discussion on getting with Town and working on getting these adopted.
- B. Thousand Acre Pole Project - TWC did not complete their part on the pole on Thousand Acre Road as National Grid set the poles back to far and was unable to swing the lines. Once National Grid is done with the pole set then TWC will continue. Cable will have to reconstruct their cables as National Grid set the poles too far back for them to swing the existing cables over. This should take about 30 days. Verizon will then have to complete their phase and remove the old poles. Mayor Gifford noted the resurfacing of Thousand Acre Road will be moved to the Spring.
- C. FEMA - RFP's are completed and ready for bids. The article for the Daily Gazette cost \$368 for each of the 4 entries. Mayor Gifford reworded the advertisement and all of the RFP's are included into one ad the cost will be \$360 for all. Boiler Plate – what is the State Law requiring regulations and do we have to comply with bonding. Trustee has a OGS reference contract to the spec.
- D. NYSDOH – TTOC Meeting – Mayor Gifford is working on resubmitting the application for 0% funding and has to be submitted by December. Mayor Gifford will contact Lamont for the original paperwork and the same paperwork can be submitted with the application. Discussion on proposed expansion project being necessary.
- E. Flood Damage Prevention Laws Update – Mayor Gifford made changes and sent to DEC. This will take 2-3 weeks to hear anything back from the DEC. Upon approval we will need to set a public hearing and then repeal the existing law and adopt this new law. Must be done by December 8, 2013.
- F. RPZ valve at DCS had been repaired and paperwork received

6. NEW BUSINESS:

- A. Accounting Consultant Report – Appropriations analysis – Ellen Grasek submitted recommendation with regard to underfunded accounts compared to past years figures. She asked the board to carefully monitor heating expenses and insurance costs to make necessary

budget transfers.

B. Resolution 2013-09-1 – Budget transfer to adjust internet and phone expense – Adopted Motion to accept – Trustee O'Connor 2nd by Trustee Greiner.

C. Resolution 2031-09-2 – Budget transfer to adjust A3410-41 Vehicle Insurance – Tabled

D. Proposal to "Clean" clerk computer – Bryan Barton will backup all data on the Clerk's computer, format the HD and reinstall the Operation System and re-install all software and restore backup data. Hoping this will make the computer perform better and faster.

Motion to accept by Trustee O'Connor and 2nd by Trustee Greiner

E. 9/11 – Flags will fly at half mass in remembrance of September 11, 2001 and those who lost their life. Flags will also be placed around the gazebo.

F. Mums for park – Board approve the purchase of mums at a cost of approximately \$50 for the park. Motion made by Trustee O'Connor and 2nd by Trustee Greiner

G. October & November meeting dates – October 7th and November 4th will be the meeting dates for the next two months due to the holidays falling on the 2nd Monday of the month.

H. Dig Safely Membership – Membership is free to municipalities under 4000 residents. Mayor Gifford noted as members we are allowed one free message delivery. Our website has email capabilities to set up a unique email and have it forwarded to as many address as we like.

7. ANNOUNCEMENTS:

A. STAR Exemption registration – Paperwork was presented in regards to the Star Tax Exempt. Each individual household needs to go online to apply for the exemption.

B. Duanesburg Primary September 10, 2013 – Voting will be at DACC from 12n – 9p

C. TWC Notice – A notice was presents in regards to the extensions for channels in jeopardy of cancelling.

8. COMMUNICATION AND PETITIONS – PRIVILEGE OF THE FLOOR TO THE PUBLIC

A. Clerk Holbrook presented a memo to the Fire Department and Water Department asking that all correspondences and bills be forwarded to the clerk by the Thursday prior to the Monday monthly meeting.

9. AUIDT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES

MOTION TO PAY: Trustee O'Connor 2ND Trustee Grenier

CLAIMS: V44-45 & V 935-945 TOTAL: \$ 9,293.51

10. MOTION TO ADJOURN AT 9:49PM:

ADJOURMENT: Trustee O'Connor 2ND Trustee Grenier