



# VILLAGE OF DELANSON

EQUAL OPPORTUNITY EMPLOYER

**MAYOR**  
GAYLE K. GIFFORD

**BOARD OF TRUSTEES**  
JOSHUA D. O'CONNOR  
GEORGE GREINER

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**VILLAGE CLERK**  
PENNY HOLBROOK  
**VILLAGE TREASURER**  
NICOLE O'CONNOR  
**WATER COMMISSIONER**  
JEFFREY IVESON

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## VILLAGE OF DELANSON MINUTES August 12, 2013

1. PLEASE STAND FOR THE PLEDGE OF ALLEGIANCE
2. MEETING CALLED TO ORDER: 7:01 P.M.  
ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Greiner, Clerk Holbrook, Chief Morrison  
Water Commissioner Jeff Iverson excused
3. APPROVAL OF MINUTES FROM July 8, 2013  
MOTION TO ACCEPT: Trustee O'Connor 2<sup>ND</sup> Trustee Grenier. Passed 3 ayes
4. REPORTS:
  - A. FIRE DEPARTMENT: Chief Morrison indicated that truck 354 has been fixed. It had been a hose that went bad, now it is fixed. Calls for the month of July 15; calls to date 86. Mayor Gifford advised Kevin the State comptroller is asking that dept heads develop and maintain a fixed assets report to be reviewed at least yearly and filed with the clerk.
  - B. TREASURER: Disbursements for June, July and August was given to the Fire Chief and Water Department. The disbursements indicate what was spend year to date. Ellen has been successful in identifying residents who over paid tax and water rents. She is working with Town and County to determine amounts to reimburse. See attached
  - C. WATER DEPARTMENT: See Attached. The board would like to meet with Jeff to come up with a written procedure in regards to maintenance and the lateral located on residents property. What is the residents responsibility?
  - D. PLANNING BOARD: Report Attached. October 20, 2013 the town will host a Training Workshop and 3 members have been approved to attend. Discussion ensued regarding the Subdivision for Fred Rosasco and this will take place at the next Planning Board meeting September 4, 2013. A minor sub division fee will be applied to the application from Fred Rosasco.
  - E. ZONING BOARD OF APPEALS: Nothing to report
  - F. PUBLIC WORKS: Fixed the end of the driveway for Tom & Mary Reiter. Children at Play sign will be placed on Railroad Ave in an attempt to slow down traffic.
  - G. BUILDING INSPECTOR: Presented – FEMA work with Flood Insurance Study, Normanskill Flood profiles and 1 fire safety/operating permit for DUMC all paperwork was submitted.
  - H. ANIMAL CONTROL: Nothing to Report
  - I. TRUSTEE PROJECTS: Clerk Holbrook is working with Trustee Grenier and National Grid to have the street lights within the village fixed. Clerk Holbrook will follow up and report more lights

that are not working.

5. CT MALE – Engineering Proposal: Robert Flores and Joe Hyland of CT Male are here to talk about a proposal for engineering and planning services with regards to on going issues with our water system as well as general consulting services for engineering and planning.
6. DARLENE DEVOE – Darlene is a Grant Coordinator. She is willing to assist the village in regards to obtaining grants for different projects within the village and is willing to assist in the RFP for remaining FEMA Projects.
7. NEW BUSINESS:
  - A. NYSDOH – Time Table of Compliance (TTOC) meeting will be held on August 15<sup>th</sup> at 4pm at the Village Hall to discuss ongoing problems with disinfection by products DBP's in the water system.
  - B. USDA – Civil rights compliance Review and Security Inspection. As a condition of our loan the USDA recommendations were made to bring public bathrooms into compliance and Dale Warner inspected from compliance with the Section 504 Rehabilitation Act. Also to ensure the building is wheelchair accessible. A few minor adjustments are being made to the men's and women's bathroom in the fire department area.
  - C. Amendment to Local Law 1988 – Flood Damage Prevention. In order to maintain continued program eligibility, we must enact required regulations and have them reviewed and approved by the NYSDEC and by FEMA by January 2014. It is recommended we repeal our Local Law of 1988 and enact a new one. The village received a model with changes specific to Delanson and the board reviewed and made changes.
8. UNFINISHED BUSINESS:
  - A. GIS Mapping update is completed
  - B. Resolution 2013-08-01: Procurement Policy. Resolution was adopted. 3 ayes
  - C. Duanesburg Central School response to Village Board request for information on Solar Panel Project – response does not address qualifications of the BOE to make negative decision with regard to environmental impact and a review of the SEQRA.
  - D. Appointed Leah Lennon as the Sub-Registrar of Vital Statistics. Having a Sub-Registrar was a suggestion by NYS Vital Statistics Department.
  - E. Thousand Acre Road Pole Project- National Grid has completed their phase and Cable has been contacted. Once cable has completed their part then Verizon will have to be contacted.
9. COMMUNICATION AND PETITIONS – PRIVILEGE OF THE FLOOR TO THE PUBLIC
  - A. Clerk Holbrook is looking into a Recycling program with Maven Technologies from Rochester, NY for the village in regards to disposing of unwanted electronic equipment, such as old computers, televisions and such. Will try to set up a time after the new year.
  - B. Clerk Holbrook indicated that the computers that are being used by the clerk and the treasurer are out dated and suggested possibly updating the equipment. Quotes were provided to the board. Trustee O'Connor suggested first having the computers cleaned to see if they perform better.
10. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES
  - A. Pay vouchers 912-933 as presentedMOTION TO PAY: Trustee O'Connor 2<sup>ND</sup> Trustee Grenier  
CLAIMS:41-43 TOTAL: \$16,831.28

11. MOTION TO ADJOURN AT 8:40PM:
  - A. ADJOURMENT: Trustee O'Connor 2<sup>ND</sup> Trustee Grenier