



**VILLAGE OF DELANSON**

1797 MAIN STREET, P.O. BOX 235, DELANSON, NEW YORK 12053

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[WWW.DELANSON.NET](http://WWW.DELANSON.NET)

VILLAGE OF DELANSON  
ORGANIZATIONAL MEETING AGENDA  
APRIL 1, 2013

1. PLEASE STAND FOR THE PLEDGE OF ALLEGIANCE

2. MEETING CALLED TO ORDER: 6:31 P.M.

3. SWEARING IN OF NEWLY ELECTED OFFICIALS:

|  |   |
|--|---|
| Gayle Gifford, Mayor                     | 2013-2017   |
| Joshua D. O'Connor, Deputy Mayor/Trustee | 2013-2017   |
| George (Bucky) Greiner, Trustee          | 2013-2014 – Serves remainder of Trustee Giffords term |

4. MAYORAL APPOINTMENTS:

|   |                |
|---|----------------|
| Ellen Grasek – Village Clerk/Deputy Treasurer | 2013 – interim |
| Carol Boyd, Village Treasurer – HOLD OVER     | 2013           |
| Jeff Iveson, Water Commissioner               | 2013-2015      |
| Steve Micheli, Asst. Water Commissioner       | 2013-2015      |
| Lydia Marola, Village Attorney                | 2013-2015      |
| Darla Gullata, Animal Control Officer         | 2013-2015      |

5. PLANNING AND ZONING BOARD:

|                 |  |
|-----------------|--|
| Daniel Coombs   | 2011-2014                                |
| Mary McLaughlin | 2011-2014                                |
| James Donnelly  | 2013-2016 – filling Larry Grygas vacancy |
| Vacancy         | 2012-2015                                |
| Vacancy         | 2012-2015                                |

6. ZONING BOARD OF APPEALS:

|                |           |
|----------------|-----------|
| Larry O'Connor | 2012-2015 |
| Jill Mackie    | 2012-2015 |
| George Martin  | 2012-2015 |
| Daryl Risley   | 2011-2014 |
| Vacancy        | 2011-2014 |

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7. GENERAL OPERATING PROCEDURES:

- A. Official Undertakings – Village Board serves as the Board of Directors
- B. Date for regular meetings – 2<sup>nd</sup> Monday of each month (Oct. & Nov. 1<sup>st</sup> Monday) at 7:00 PM
- C. Village Office hours – To be determined
- D. Set date of next Organizational Meeting – April 7, 2014 at 6:30 pm
- E. Rules of Procedure – Roberts Rules of Order
- F. Official Newspaper – Daily Gazette
- G. Official television station – CBS 6
- H. Resolution 2013-04-01; Procurement Policy motion to adopt Trustee O'Connor, seconded Trustee Grenier, passed 3 ayes
- I. Resolution 2013-04-02; Designation of Depositories motion to adopt Trustee Grenier, seconded Trustee O'Connor passed 3 ayes
- J. Resolution 2013-04-03; Deposit Frequency Policy Motion to adopt Trustee Grenier, seconded Trustee O'Connor, passed 3 ayes
- K. Resolution 2013-04-04; Investment Policy Motion to adopt Trustee O'Connor, seconded Trustee Grenier, passed 3 ayes
- L. Resolution 2013-04-05; Employee Policy & Procedures, Code of Ethics Motion to adopt Trustee Grenier, seconded Trustee O'Connor, passed 3 ayes
- M. Resolution 2013-04-06; FOIL Procedures – TABLED Motion to Table until procedure is presented, Trustee O'Connor, Seconded Trustee Grenier Motion Tabled 3 ayes
- N. Resolution 2013-04-07; Advance Approval of Claims Motion to adopt Trustee O'Connor, seconded Trustee Grenier, passed 3 ayes
- O. Resolution 2013-04-08; Attendance at Schools and Conferences Motion to adopt Trustee O'Connor, seconded Trustee Grenier, passed 3 ayes
- P. Resolution 2013-04-09; Mileage Allowance of \$.51 per mile Motion to adopt Trustee O'Connor, seconded Trustee Grenier, passed 3 ayes
- Q. Resolution 2013-04-10; Registrar of Vital Statistics Motion to adopt Trustee O'Connor, seconded Trustee Grenier Passed 3 ayes
- R. Water Supply Emergency Response Plan: update - TABLED Motion to table Trustee O'Connor, seconded Trustee Grenier. Motion Tabled 3 ayes
- S. Water Supply Vulnerability Assessment; update personnel contact information. - TABLED Motion to table Trustee O'Connor, seconded Trustee Grenier. Motion Tabled 3 ayes

8. MOTION TO ACCEPT GENERAL OPERATING PROCEDURES AS READ: Trustee O'Connor, 2<sup>ND</sup>: Trustee Grenier, passed 3 ayes

9. SET DATE AND TIME FOR BUDGET HEARING – April 15, 2013 7:00 P.M.

10. MOTION TO ADJOURN: Trustee O'Connor 2<sup>ND</sup>: Trustee Grenier, passed 3 ayes  
ADJOURNMENT: 7:00 P.M.