



# VILLAGE OF DELANSON

EQUAL OPPORTUNITY EMPLOYER

**MAYOR**  
GAYLE K. GIFFORD

**BOARD OF TRUSTEES**  
JOSHUA D. O'CONNOR  
GEORGE GREINER

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**VILLAGE CLERK**  
ELLEN M. GRASEK  
**VILLAGE TREASURER**  
CAROL BOYD  
**WATER COMMISSIONER**  
JEFFREY IVESON

## VILLAGE OF DELANSON MINUTES APRIL 8, 2013

1. THE PLEDGE OF ALLEGIANCE led by Mayor Gifford
2. MEETING CALLED TO ORDER: 7:09 P.M.  
ALL PRESENT: Mayor Gifford, Trustee O'Connor, Trustee Greiner, Clerk Grasek, Chief Morrison, Water Commissioner Iveson, Assistant Steve Michelli
3. APPROVAL OF MINUTES FROM MARCH 11, 2013  
Mayor Gifford approved the minutes being she was the only one present and on the board at the time.

APPROVAL OF BUDGET WORKSHOP MINUTES FROM MARCH 12, 2013 Mayor Gifford approved the minutes being she was the only one present and on the board at the time.

APPROVAL OF ORGANIZATIONAL MEETING MINUTES OF APRIL 1, 2013

**MOTION TO ACCEPT:** Trustee O'Connor 2<sup>ND</sup> Trustee Grenier  
Motion passed 3 ayes.

4. REPORTS:
  - A. FIRE DEPARTMENT: Presented by Chief Morrison, Elections will be held 4/11/13
  - B. TREASURER: Clerk Grasek presented : The water rents are still being balanced. The trial balances filed by Treasurer Boyd are not in balance. Clerk Grasek is working on balancing them. There have been no adjusting entries since August.
  - C. WATER DEPARTMENT: Report Attached. Discussion on Safe Dig and updating the GIS system for water lines. Water Commissioner Iveson stated that cost would be around \$400.

**Motion** by Trustee O'Connor to enter into an agreement with NYS Rural Water to update the mapping software. Seconded Trustee Grenier. Motion Passed 3 ayes.

Trustee O'Connor is interested in walking the water lines with Water Commissioner Iveson.

- D. PLANNING BOARD: Has two new members: Al Zubal and Donnelley. There is one more spot open.
- E. ZONING BOARD OF APPEALS: Keith Meyers is interested in filling a vacancy
- F. PUBLIC WORKS: Discussion on updating the signs in the Village. Mayor Gifford stated that

we are obligated to change all the signs by 2018 to the new reflective ones. Trustee Grenier will inventory the signs that still need to be done.

G. BUILDING INSPECTOR: none

H. ANIMAL CONTROL: none

I. TRUSTEES PROJECTS: New Projects

Trustee O'Connor will review the watershed rules and walk the pipe line

Trustee Grenier will inventory street signs

## 5. UNFINISHED BUSINESS:

A. Watershed Rules and Regulations – The paperwork is in the possession of the Water Commissioner, he will give them to Mayor Gifford to distribute. He told the board that the Town has to adopt them and are reluctant at this time. He told the Board that at the least we should adopt the Intermunicipal Watershed Regulations of Schenectady County. Discussion followed.

B. Budget Hearing date April 15, 2013 at 7:00 pm all necessary notices have been posted.

C. Memorial Day Parade update Next meeting will be held on 4/16/2013 at 6:15. The Parade is planned for May 18, 2013. The lineup will be at 3:00P.M. on Bull Street in Quaker Street.

D. Proposed Property Purchase: Mayor Gifford explained that a vote by the prior Board to purchase a 2.4 acre parcel at the lower reservoir for \$30,000 had been approved. Mayor Gifford expressed concerns about this purchase being over market value, and that although it would prevent anyone from building there, the money allotted to this purchase could be better spent for upgrades to the water system. At this time the purchase is on hold pending the New Board's decision. The mayor would like to see a village vote on this issue. Discussion followed. It was the decision of the Board to review this matter further.

E. Resolution 2013-04-06 – FOIL Procedures

**Motion** to accept the FOIL Procedures as presented (attached) by Trustee O'Connor seconded by Trustee Grenier. Motion carried. Passed 3 ayes.

## 6. NEW BUSINESS:

A. Town Highway Contract:

2012-13 Town Contract \$25,000 hourly rate of \$45

2013-14 proposed \$28,014 hourly rate of \$49

**Motion** by Trustee O'Connor to allow Mayor Gifford to sign and enter in an agreement with the Town of Duanesburg for Street Services at the \$28,014/ \$49 hourly rate contract amount, 2<sup>nd</sup> by Trustee Grenier. Motion carried. Passed 3 ayes.

Mayor Gifford will also request a Road Inspection Report

B. NYS Comptroller Audit Results

Discussion of the Audit report. The Mayor was instructed to compose a response and an Corrective Action Plan. That report must be sent within 90 days. Clerk Grasek will assist in the Corrective Plan and will provide or seek trainings for those individuals who will be working in the Office.

C. Garbage Contract Bids - Current contract expires May 31, 2013 The specs are being sent out 4/9/13. Bids will be opened 5/13/2013 at 7:00 P.M.

D. Ionic Labs LLC – Assessment Lawsuit

The Town of Duanesburg has sent us the paperwork since they are the assessing unit. His assessment was 80,000 he was seeking 60,000. The town tentatively agreed on 70,000 for f3

years with no refund of prior years.

E. Flowers for the Park – The free plants from Schenectady County are not available until after the Memorial Day Parade. Mayor Gifford has offered to purchase some plants for the urns at the Park for Memorial Day.

**Motion** by Trustee O'Connor to allow the Mayor to purchase flowers up to \$75 for planting in the park prior to the Memorial Day Parade. Seconded by Trustee Grenier. Motion carried, Passed 3 ayes.

F. Time Warner phone line at the Water Filtration Plant- Discussion regarding a new phone line at the filtration plant. Mayor Gifford will call Time Warner Business and Verizon or AT &T in this regard.

#### 7. COMMUNICATION AND PETITIONS – PRIVILEGE OF THE FLOOR TO THE PUBLIC

Floor was opened at 9:03 P.M., since there was no participation, floor was closed at 9:03 P.M.

#### 8. AUDIT OF BILLS AND APPROVAL OF PAYMENT BY THE BOARD OF TRUSTEES

**MOTION TO PAY:** Trustee Grenier

CLAIMS: #880-897

Passed 3 ayes

2<sup>nd</sup>: Trustee O'Connor

TOTAL: \$5,322.74

9. **MOTION TO ADJOURN:** Trustee O'Connor 2<sup>nd</sup> Trustee Grenier

Passed 3 ayes

ADJOURNMENT: 9:06 P.M.

Respectfully submitted

Ellen M. Grasek

Interim Clerk